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| A close-up of a sign  Description automatically generated  **Employee Relations Business Partner**  **Shortlisting evidence Template** | |
| **Please complete the form below in FULL adhering to the 500-word limit for each of the shortlisting criteria (i.e. max of 2000 words). Then save in a Word document format and upload to the ‘supporting evidence’ section of the online application.**  **Please note that for shortlisting purposes we will be removing ‘Name’ and ‘National Insurance number’ and each candidate will be provided with a candidate number for anonymised shortlisting.**  **For any queries please contact** [**recruitment@southwales-fire.gov.uk**](mailto:recruitment@southwales-fire.gov.uk) **or for internal queries, please contact us via 24/7** | |
| **Anonymised Candidate Number (to be completed by FRS HR team)** |  |
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| **Question 1:** Please provide evidence of your ability to work collaboratively collectively effectively and efficiently with multiple stakeholders (internal and external) | |
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| **Question 2:** Please describe how you are forward-thinking and able to troubleshoot independently, with lots of initiative, energy and personal motivation | |
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| **Question 3:** Please explain how you have a proven track record of contributing to the delivery of multiple projects with conflicting priorities and varying stakeholder demands, whilst operating to tight deadlines | |
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| **Question 4:** Please outline how you meet or exceed the specialist qualifications and/or equivalent skills and experience as well as a passion, for taking the lead on the Employee Relations specialism. | |
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| **Closing date – 20th June 2025** | |