



Gwasanaeth Tân ac Achub
De Cymru
South Wales
Fire and Rescue Service

HEALTH, SAFETY AND WELLBEING OFFICER

GRADE 8: SALARY: £31,586 – £32,654
37 HOURS PER WEEK
REF NO: NU270
PERMANENT

An exciting opportunity has arisen to appoint a permanent Health, Safety and Wellbeing Officer, based at Fire & Rescue Service Headquarters, Forest View Business Park, Llantrisant, CF72 8LX.

We are seeking to recruit a highly skilled and experienced person to work within our Health, Safety and Wellbeing Team.

The successful applicant will undertake a range of duties, commensurate with the role of Health, Safety and Wellbeing Officer.

The post holder will be expected to:

- Undertake station inspections and audits
- Review risk assessments
- Deliver a range of health and safety-based training
- Act as a point of contact and liaison, regarding health and safety issues for South Wales Fire and Rescue Service.

Applications are invited from candidates with:

- An experience of working within a health and safety environment or similar role.

Prior to an appointment being made, the successful candidate will be required to undertake the following:

- Drug and Alcohol Test
- Disclosure and Barring Service Check.

Full details on the role can be found in the Job Description and Person Specification but if you have any queries contact our Health, Safety and Wellbeing Coordinator by e-mailing j-wilcox@southwales-fire.gov.uk.

We are a family friendly organisation, and a flexible working system is in operation. To see the benefits of working with us, please visit: www.southwales-fire.gov.uk/working-with-us/benefits.

Applications are invited from candidates with suitable experience as outlined in the Person Specification. Please note that this is a highly competitive process and only those who have fully demonstrated evidence against all the essential criteria on the person specification will go forward to the Selection Process.

N.B: This should be evidenced within the personal statement.

The closing date for receipt of applications is **12:00 midday 20/02/2025**. Application Forms should be completed online through our e-recruitment system, which can be accessed via our website: www.southwales-fire.gov.uk/working-with-us/latest-vacancies. If a paper version is required, please email: personnel@southwales-fire.gov.uk. All internal applicants applying should apply via their portal, selecting "Current Vacancies" from the left-hand tab. The e-recruitment system will notify all applicants of results via email address provided at application.

All documentation is available in both Welsh and English, and we welcome communication in either language. Applications submitted in Welsh will not be treated less favorably. Candidates successful at the Shortlisting stage will be given the opportunity to confirm their language preference for interviews and assessments (including paperwork, verbal introductions, and interview questions). Arrangements will be confirmed following invitation to interview and may include Translation and/or Simultaneous Translation.

SWFRS believes in the real value of having a diverse workforce and we proactively want to encourage applicants from all sectors of our community to apply.

