



Fire Cadet Games Event Coordinator

Community Safety and Partnerships Department

Post Number 505684

Grade 12 SALARY: £38,223 - £39,186 per annum

37 Hours per week

South Wales Fire and Rescue Service will be hosting the National Cadet Firefighter Games in 2025 which has led to an exciting opportunity within the Community Safety Department for the role of Fire Cadet Games Event Coordinator. This role will be based at Fire Service Headquarters, Forest View Business Park, Llantrisant and will involve working with National Fire Chiefs Council (NFCC) Fire Cadet Manager and a small, selected team from within SWFRS.

The successful candidate will utilise their project management experience to oversee the planning, coordination and execution of the games. They will also hold responsibility for ensuring the event runs smoothly, safely, and within budget, while delivering a memorable experience for all participants and attendees. This will include acting as the primary point of contact for all stakeholders including participants, other fire & rescue services, sponsors, vendors, and community partners.

Welsh language skills are desirable but not essential for this post.

To find out more about this job role please contact Group Manager Richie Smart by e-mail: r-smart@southwales-fire.gov.uk or by phone: 01443 232319.

Application Forms should be completed online through our e-recruitment system, which can be accessed via our website: <https://www.southwales-fire.gov.uk/working-with-us/latest-vacancies/> If a paper version is required, please email: personnel@southwales-fire.gov.uk

Please be aware the e-recruitment system will notify all applicants of results via email address provided at application; please ensure you check all mail folders regularly.

Closing date for the receipt of application forms is **12:00pm on the 14th October 2024.**

All documentation is available in both Welsh and English, and we welcome communication in either language. Applications submitted in Welsh will not be treated less favourably.

South Wales Fire & Rescue Service believes in the real value of having a diverse workforce and we proactively want to encourage applicants from all sectors of our community to apply.

We are a family friendly organization, and a flexible working system is in operation. The successful candidate will be subject to a satisfactory Disclosure & Barring Service criminal record check and will be required to undertake a Drug and Alcohol Test prior to an appointment being made.

