

SOUTH WALES FIRE AND RESCUE SERVICE

JOB DESCRIPTION

Department	Fleet & Engineering Services
Post	Auto Electrician
Post No	504884
Grade	Scale 9
Location	Fire & Rescue Service Headquarters
Responsible to	Service Delivery Manager

This job description refers to the main purpose and responsibilities of the post. It does not necessarily list in detail all of the tasks required to carry out these responsibilities. This job description will be reviewed as and when necessary to ensure that it meets the Service's business requirements.

MAIN PURPOSE OF THE POST

The post holder will be responsible for the day to day Servicing, repair and maintenance of vehicles, plant, electrical systems and equipment including inspection and testing procedures in accordance with the high standards required of an Emergency Service.

DUTIES AND RESPONSIBILITIES

1. To be responsible for the day-to-day servicing, repair and maintenance of SWF&RS vehicles, plant and equipment electrical systems including programmed inspection and testing procedures.
2. To work as a multi-skilled operative undertaking the following disciplines: - diagnosis and rectification of all electrical system defects, providing a technical support to a level consistent with the high standards required by an emergency service.
3. To participate in the training and mentoring of Apprentices and Trainees.
4. To collect and deliver vehicles, plant and equipment for repair / maintenance within or outside of the South Wales Fire and Rescue Service area.
5. To participate in the South Wales Fire and Rescue Service 24hour emergency standby scheme as part of the duty rota and provide reasonable additional out of hours cover as required.

- 6 To attend on weekends and outside normal hours to satisfy the exigencies of the Fire & Rescue Service.

STANDARD SERVICE REQUIREMENTS

- To attend in-house and external training courses as required.
- Any other duties commensurate with the grade and post.
- To co-operate fully with any scheme or pilot scheme that shall be introduced within the department or across the Service.
- To implement the principles of the Service's Equal Opportunities and Diversity Policies and Welsh Language Schemes whilst carrying out the above duties.
- To adhere to Health & Safety Legislation/Relevant Service Policies and Procedures and to take reasonable care for the health and safety of yourself and other persons who may be adversely affected by your acts/omissions.
- To observe and promote practices and activities to support the Health and Safety and Equal Opportunities Policies of the South Wales Fire and Rescue SERVICE

ORGANISATIONAL VALUES

In performing the above role, all employees of the Service are required to observe and promote the Service's Core Values always:

- Professional
- Caring
- Respectful
- Dedicated
- Trustworthy
- Dynamic
- Disciplined
- Resilient

All documentation is available in both English and in Welsh and we welcome communication in either language.

