



HEALTH, SAFETY AND WELLBEING MANAGER

Permanent – 37 hours per week

GRADE 16

Salary: £46,464 to £47,420 per annum

An exciting opportunity has arisen within the Operational Risk Management Department based at Fire Service Headquarters, Forest View Business Park, Llantrisant for the role of Health, Safety and Wellbeing Manager of South Wales Fire & Rescue Service.

The successful candidate will be responsible for leading a professional Health, Safety and Wellbeing Team that provides accurate specialist health, safety and wellbeing advice including practical support on all aspects of health and safety management within South Wales Fire & Rescue Service

The successful candidate will advise South Wales Fire and Rescue Service Fire Authority, management and employees effectively to discharge their statutory responsibilities and to develop a positive health and safety culture across the whole organisation.

NOTE - This post incorporates the role as the responsible person for managing Health, Safety and Wellbeing within South Wales Fire and Rescue Service as required by statutory provisions (the Health and Safety at Work Act 1974 and the Management of Health and Safety Regulations 1999).

The role will also include managing our Health Safety & Wellbeing team. The successful candidate will therefore be responsible for undertaking all line management duties relating to the team, including conducting Performance Development Reviews, managing performance, managing activities to resolve operational and day to day issues and acting as a mentor for staff.

Welsh language skills are desirable but not essential for this post.

To find out more about this job role please contact Area Manager Christian Hadfield Head of Operational Risk Management by e-mail: c-hadfield@southwales-fire.gov.uk or by phone: 01443 232533.

Prior to an appointment being made, the successful candidate will be required to undertake the following:-

- Drug and Alcohol Test
- Enhanced Disclosure and Barring Service Check

Application Forms should be completed online through our e-recruitment system, which can be accessed via our website: <https://www.southwales-fire.gov.uk/working-with-us/latest-vacancies/> If a paper version is required, please email: personnel@southwales-fire.gov.uk Please be aware the e-recruitment system will notify all applicants of results via email address provided at application; please ensure you check all mail folders regularly.

All internal applicants applying should apply via their CORE portal, selecting "Current Vacancies" from the left- hand tab.

Closing date for the receipt of application forms is **12:00 noon on 24th May 2024.**

All documentation is available in both Welsh and English, and we welcome communication in either language. Applications submitted in Welsh will not be treated less favourably. Candidates successful at the Shortlisting stage will be given the opportunity to confirm their language preference for interviews and assessments (including paperwork, verbal introductions, and interview questions). Arrangements will be confirmed following invitation to interview and may include Translation and/or Simultaneous Translation.

South Wales Fire & Rescue Service believes in the real value of having a diverse workforce and we proactively want to encourage applicants from all sectors of our community to apply.

