



Communications, Attraction and Engagement Officer

37 HOURS PER WEEK

REF: 503104

GRADE 7 - SALARY: £27,803 - £28,770 per annum

The ability to speak Welsh is desirable for this post.

South Wales Fire and Rescue Service is seeking a motivated and creative communications and engagement professional to join our busy Media Relations and Communications Team based at our headquarters in Llantrisant.

Communication and engagement both play a critical role within the Service's mission of 'keeping South Wales safe by reducing risk'. The post holder will work across all aspects of communications and engagement, producing innovative solutions when organising and facilitating engagement activities and internal/external communications. This will include campaign management, liaison with press, facilitating and coordinating large scale and localised engagement events.

Applicants are required to have strong writing skills and the ability to add creative flair to our in-house produced content, including events and activities around recruitment, risk reduction and Service reputation. The post will require working collaboratively with a wide range of partners and stakeholders across 10 unitary authorities using a range of methods to proactively drive forward the Service's Communications and Engagement Strategy.

Within this varied role, no day will be the same with competing deadlines, so the successful candidate will need to be efficient, well organised and confident working independently. As well as being able to use their own initiative and develop new ideas, the Service is looking for a team player who will enjoy working collaboratively. The ability to travel independently is essential for this post as the role will demand engagement with internal departments across all our Stations and Service premises within South Wales including external partners and key stakeholders.

If you're a creative storyteller with a keen eye for a news story, then we can't wait to hear from you!

Application Forms should be completed online through our e-recruitment system, which can be accessed via our website: <https://www.southwales-fire.gov.uk/working-with-us/latest-vacancies/>

If a paper version is required, please email: personnel@southwales-fire.gov.uk

All internal applicants applying should apply via their CORE portal, selecting "Current Vacancies" from the left- hand tab.

Please be aware the e-recruitment system will notify all applicants of results via the email address provided at application; please ensure you check all mail folders regularly.

We are a family friendly organization, and a flexible working system is in operation. The successful candidate will be subject to a satisfactory Disclosure & Barring Service criminal record check and will be required to undertake a Drug and Alcohol Test prior to an appointment being made.

All documentation is available in both Welsh and English and we welcome communication in either language. Applications submitted in Welsh will not be treated less favourably. Candidates successful at the Shortlisting stage will be given the opportunity to confirm their language preference for interviews and assessments (including paperwork, verbal introductions, and interview questions). Arrangements will be confirmed following invitation to interview and may include translation and/or simultaneous translation.

The closing date for application forms is **01/03/2024 at 12:00 midday.**

South Wales Fire and Rescue Service believes in the real value of having a diverse workforce and we proactively want to encourage applicants from all sectors of our community to apply.

