



Health Safety and Wellbeing Officer

Ref No: NU270

GRADE 8

Salary: £28,371 per annum (Pro Rata)

30 hours per week

Temporary post to cover maternity leave

The above temporary vacancy has arisen within South Wales Fire and Rescue Service Headquarters based at Forest View Business Park, Llantrisant.

We are seeking to recruit a highly skilled and experienced person to work within our Health Safety and Wellbeing Team. Previous applicants for this post need not apply.

The successful candidate will undertake a range of duties, commensurate with the role of health safety and wellbeing officer.

The post holder will be expected to:

- undertake station inspections and audits
- review risk assessments
- deliver a range of health and safety based training
- act as a point of contact and liaison regarding health and safety issues for South Wales Fire and Rescue Service.

Applications are invited from candidates with:

- an experience of working within a health and safety environment

This role may involve some occasional travelling between sites throughout the South Wales area. The successful candidate must be able to travel independently.

The ability to speak Welsh is desirable but not essential for this post.

Applications are invited from candidates with suitable experience as outlined in the Person Specification. All appointments are subject to a driving licence check, drug and alcohol test and medical assessment.

Please note that this is a highly competitive process and only those who have fully demonstrated evidence against all of the essential criteria on the person specification will go forward to the Selection Process.

All documentation is available in both Welsh and English, and we welcome communication in either language. Applications submitted in Welsh will not be treated less favourably. Candidates successful at the Shortlisting stage will be given the opportunity to confirm their language preference for interviews and assessments (including paperwork, verbal introductions, and interview questions). Arrangements will be confirmed following invitation to interview and may include Translation and/or Simultaneous Translation.

Application Forms should be completed online through our e-recruitment system, which can be accessed via our website: <https://www.southwales-fire.gov.uk/working-with-us/latest-vacancies/>

If a paper version is required, please email: personnel@southwales-fire.gov.uk

The closing date for receipt of application forms is **25th September 2023 at 12 noon.**

South Wales Fire and Rescue Service believes in the real value of having a diverse workforce and we proactively want to encourage applicants from all sectors of our community to apply.

