



ICT TRAINER

Post Reference: 503265

GRADE 8 - SALARY £28,371 - £29,439 (PRO RATA)

Job Share - 18.5 hours per week

Permanent

South Wales Fire and Rescue Service is one of the largest, most successful and highest performing Fire and Rescue Services in the UK serving over 1.5 million people across 10 Constituent Unitary Authorities stretching from Bridgend to Monmouth and from Cardiff Bay to Brecon Beacons National Park. Technology is a critical component in how South Wales Fire and Rescue Service support the delivery of its day-to-day activities; whether it's mobilising our crews to operational incidents, ensuring they have access to risk critical information, or supporting systems that manage and control our resources - technology touches every part of our Service.

An exciting flexible working vacancy has arisen for the challenging but rewarding post of ICT Trainer within the ICT Department. You will work as member the ICT Applications Team who are responsible for all systems used within the Service; from back-office systems such as Finance to front line systems such as Mobile Data Terminals on our fire appliance. The successful applicant will work alongside our existing ICT Trainers to design and deliver training across the Service, from our Fire Service Headquarters to out and about at our Fire Stations.

Our approach to training is generally one to one or small groups and tends to be needs based as opposed to formal. This can be delivered face to face or via Microsoft Teams. The role would suit someone who is flexible in their approach and who likes to meet people and problem solve. We also carry out some formal training in the form of Master Classes, these can be held at any location within the Service and are based around improving skills in Office applications. This is a great opportunity for someone who wants to be part of dynamic team, has great people skills, and embraces the fact that every day will be different.

Additional Benefits include flexible working, on-site gym and pool cars available for travelling off-site. The successful candidate will be subject to a satisfactory Disclosure and Barring Service check and be required to undertake a Drug and Alcohol Test prior to an appointment being made.

Application Forms should be completed online through our e-recruitment system, which can be accessed via our website: <https://www.southwales-fire.gov.uk/working-with-us/latest-vacancies/>
If a paper version is required, please email: personnel@southwales-fire.gov.uk

The closing date for receipt of application forms is **29/11/2022 at 12:00 midday**.

All documentation is available in both Welsh and English and we welcome communication in either language. Applications submitted in Welsh will not be treated less favourably. Candidates successful at the Shortlisting stage will be given the opportunity to confirm their language preference for interviews and assessments (including paperwork, verbal introductions and interview questions). Arrangements will be confirmed following invitation to interview and may include Translation and/or Simultaneous Translation.

South Wales Fire and Rescue Service believes in the real value of having a diverse workforce and we proactively want to encourage applicants from all sectors of our community to apply.

