



**Gofynner am/
Please ask for:** Information Governance
and Compliance

Tel: 01443232000

E-bost/E-mail: DataProtection@southwales-fire.gov.uk

Our ref: IG000425

Dyddiad/Date: 12/08/2020

RE: Request for Information held by SWFRS

Your request ref: IG000425 has been dealt with under the Freedom of Information Act 2000
You asked us:

I'd like to exercise my rights under the Freedom of Information Act and make a request to know the following:

Can I please have your records concerning the sales of personal data from 2019 and 2020, including trading partners and money earned from transactions?

SWFRS does not sell personal information on to third parties. We do however charge fees for certain types of releases to requestors to cover costs, these may or may not contain personal data depending upon the nature of the request, if we have gained consent from the data subject or another legal basis applies, enabling us to release such information.

Please can I have your records concerning the determining the price of personal data, for sales and sharing for the time period January 2019- Present.

As above, we do not sell personal data however certain requests do warrant a fee. IRS fees are determined by an All Wales Agreement.

Pencadlys Gwasanaeth Tân ac Achub De Cymru,
Parc Busnes Forest View, Llantrisant, Pont-y-clun, CF72 8LX.

Ffôn 01443 232000 • Ffacs 01443 232180
www.decymru-tan.gov.uk

Rydym yn croesawu gohebiaeth yn y gymraeg a'r saesneg - byddwn yn ymateb yn gyfartal i'r ddau ac yn ateb yn eich dewis iaith heb oedi.

CODI YMWYBYDDIAETH - LLEIHAU PERYGL

South Wales Fire and Rescue Service Headquarters,
Forest View Business Park, Llantrisant, Pontyclun, CF72 8LX.

Telephone 01443 232000 • Fax 01443 232180
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We welcome correspondence in Welsh and English - we will respond equally to both and will reply in your language of choice without delay.

RAISING AWARENESS - REDUCING RISK



**Charges following Incident
Investigations**

	Amount exc VAT	VAT @ 20%	Amount Inc VAT
	£	£	£
Incident interview per hour	145.81	29.16	174.97
Out of Area Interview (day or part day)	527.05	105.41	632.47
Extracts from fire reports for:			
Fire Safety files	49.20	9.84	59.05
Fire Safety copy plans	49.20	9.84	59.05
Incident Report	82.10	16.42	98.52
Full Investigation Report	425.73	85.15	510.87
Fire Safety Talk	33.34	6.67	40.01
Signed Statements up to 3 Pages	55.77	11.15	66.93
Signed Statements over 3 Pages	111.54	22.31	133.84
Supplying information in respect of:			
Third Party insurance claims	41.67	8.33	50

What is your internal procedure for selling personal data? By this, I mean guidance given to internal staff and the buyer in question, for the time period of January 2019- Present.

As above we do not sell personal data however certain requests do warrant a fee. For such services, requestors are made aware of our current fees, usually via the method by which they originally got into contact with us (by phone, email or post) prior to “purchase”. Most commonly, guidance is provided by email or by letter. Our staff members tend to use templates and are instructed to include specific guidance where relevant e.g. guidance on making an application for an IRS Report

What types of personal data do you sell and are there any limits placed on this? For the time period of January 2019- Present.

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How many Subject Access Requests did you receive in the period 2017-2020, broken down by year?
What types of personal data did they typically receive? For example email addresses, home addresses and telephone numbers

Subject Access Requests Received

2017 – 13

2018 – 16

2019 – 24

2020 (up to 23.07.2020) – 10

Under the right of Subject Access, individuals are only entitled to information which both identifies and relates to them- this can vary very greatly depending upon what is held and what the requestor is actually asking for. It is therefore a standard practice for SWFRS to redact out other information that is not relevant to the request or not permitted under data protection legislation (often 3rd party details such as names, signatures, email addresses, telephone numbers etc. are removed).

If you have any queries regarding your Freedom of Information request, please contact us at Dataprotection@southwales-fire.gov.uk quoting the reference number above in any future communication.

If you are dissatisfied with the way that your information request has been handled, you can request an internal review by emailing Dataprotection@southwales-fire.gov.uk

UPDATE COVID-19: Information Requests

We are kindly asking that any data protection correspondence come to Information Governance & Compliance via email, as due to Government advice many of our support staff are working flexibly and we may not be in receipt of physical post as normal. SWFRS anticipates that it may take us longer than 20 working days to complete Freedom of Information Requests and Subject Access Requests. The Information Commissioner recognises that there might be delays as our services and resources may be being utilised in slightly different ways, under the current unprecedented circumstances. At current, we are no longer accepting physical postal cheques, however we can accept BACs payments for items that carry a fee (such as IRS Reports and Interviews, where appropriate following standard procedure and charges).

We would like to thank you for your patience at this time.



If you remain dissatisfied with the handling of your request, you have the right to appeal to the Information Commissioner at:

Information Commissioner's Office-Wales,
2nd Floor,
Churchill House,
Churchill Way,
Cardiff,
CF10 2HH.

There is no charge for making an appeal.

Yours Faithfully

Information Governance and Compliance

Dataprotection@southwales-fire.gov.uk

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