



Cynllun **Gwirfoddolwr**  
**Volunteer Scheme**

## **Volunteer Role Description**

### **Community Safety Support Driver**

#### **Main purpose of the Role**

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The South Wales Fire and Rescue Service, Community Safety and Partnerships department delivers various initiatives and projects within the community which require the use of service vehicles. We are looking for suitable volunteers to transport various support vehicles to and from community events. To set up and position the vehicles at the various events and to assist in the delivery of key safety messages alongside our existing teams.

Current vehicles used are as follows:

- Road Safety 'Crashed' Car (Trailer)
- Firefighter Cadet Appliance
- Minibus
- Community Safety Educational Engagement Vehicle (EEV)

For this role volunteers **MUST** be over the age of 18

#### **Main Duties and Responsibilities**

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- To transport fire service vehicles to and from events throughout the SWFRS area
- Refuel vehicles as and when necessary
- Position and set up vehicles as required
- To support the delivery of community safety initiatives and events throughout the SWFRS area
- To adhere to the policies and procedures provided by SWFRS at all times
- To undergo training and achieve the required standards
- To attend volunteer group information, training and review sessions as agreed
- South Wales Fire & Rescue Service is committed to safeguarding and promoting the welfare of children and vulnerable adults, and expects all volunteers to share this commitment



## Skills, Experience and Aptitude Required

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- Community Safety Utility Van Full Clean UK Driving Licence
- Crashed Car Full Clean UK Driving Licence with Cat B&E
- Fire Cadet Appliance Full Clean UK Driving Licence with Cat C
- Minibus Full Clean UK Driving Licence with Cat D1 (Not 101 prior to 1997)
- Good interpersonal skills
- Friendly, confident and approachable manner
- Reliable, responsible and trustworthy
- Ability to work within a team and follow instruction
- Good written and verbal communication skills
- Willingness to work as part of a team and abide by specified procedures and processes
- Previous experience of working or volunteering in a public facing role is desirable
- Ability to speak welsh or additional languages is desirable

## Training and Support

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- All drivers will be required to undertake a half day or full day acceptance course with SWFRS Driver Training upon commencement (vehicle type dependant)
- A full induction will take place to help you understand what SWFRS do, how we do it and how your role supports the delivery of community safety
- Full awareness training will be provided to enable you to undertake this role effectively
- Where possible, volunteers will work with Community Safety staff initially
- All volunteers will undertake the required necessary checks at the appropriate level for their duties
- Regular feedback and support will be provided

## Location of role

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Varying locations throughout the South Wales Fire and Rescue Service Area which encompasses 10 Unitary Authorities

## Hours and Commitment

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Hours are flexible and may depend on dates and times of initiatives or events. Suggested minimum of 4 hours per month

*Activity usually takes place between the hours of 8:00am to 18:00pm, Mon-Fri with occasional weekend hours*

## Expenses

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Out of pocket and travel expenses will be reimbursed as agreed upon commencement

**Uniform Requirements**

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Suitable uniform and identification will be provided to enable you to undertake your role.

**Responsible to**

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The lead Community Safety mentor whilst undertaking activities. Overseen by Youth and Volunteer Manager