



**SOUTH WALES FIRE & RESCUE SERVICE
HEADQUARTERS, FOREST VIEW BUSINESS PARK, LLANTRISANT**

CORPORATE SERVICES DIRECTORATE

**PROPERTY STRATEGY MANAGER
FINANCE, PROCUREMENT AND PROPERTY DEPARTMENT**

**37 HOURS PER WEEK
REF: NU429**

**GRADE 18
SALARY: £45,859 - £46,845 per annum
(Subject to job evaluation)**

An exciting opportunity has arisen to appoint a permanent Property Strategy Manager within the Finance, Procurement and Property Department, based at Fire and Rescue Service Headquarters.

The successful applicant will be commercially aware and will have a degree in a property related discipline, with substantial post-qualification experience gained ideally in both the public and private sector.

The main duties of the post will include:

- Responsibility for managing the Authority's estate of some 49 properties
- Directly involved with strategic managers to inform strategic planning
- Undertaking major projects from inception to commissioning stage
- Manage a small team dealing with major projects, refurbishments, facilities management, day-to-day maintenance and sustainability.

This demanding post will require the successful candidate to work collaboratively with other Fire and Rescue Service personnel and the ability to travel is required.

The closing date for receipt of applications is 12:00 midday on Monday 3rd May 2021: interviews will be held week commencing 17th May 2021.

Applicants will need to meet the qualifications and experience as determined within the Person Specification.

An application pack, including the Person Specification and Job Description, can be downloaded from the 'Latest Vacancies' Section on the South Wales Fire & Rescue Service website www.southwales-fire.gov.uk.

Completed Application Forms should be sent to: The Recruitment and Assessment Team, South Wales Fire and Rescue Service HQ, Forest View Business Park, Llantrisant, CF72 8LX or emailed to recruitment@southwales-fire.gov.uk.

N.B. Please ensure you clearly state the number of the post you are applying for on your Application Form

The successful candidate will be required to undertake a Drug and Alcohol Test and a Disclosure and Barring Service Check prior to an appointment being made.

All documentation is available in both Welsh and English and we welcome communication in either language. Applications submitted in Welsh will not be treated less favourably.

South Wales Fire and Rescue Service believes in the real value of having a diverse workforce and we proactively want to encourage applicants from all sectors of our community to apply.

