



## MULTI MEDIA DEVELOPMENT AND SUPPORT OFFICER

### Corporate Services Directorate

#### 2 days per week

(14 hours and 48 minutes per week)

#### GRADE 8: £24,982 - £27,041 per annum (Pro Rata)

(Please note that all salaries are subject to Job Evaluation)

An exciting opportunity has arisen to appoint a Multimedia Development & Support Officer, who will work within our Media and Communications Team, and will be based at Fire and Rescue Service Headquarters in Llantrisant.

The successful applicant will be responsible for developing and producing a variety of multimedia material including animations, filmed speaking to camera pieces, static graphics and more, to protect the public of South Wales, and help raise the profile of the Service within the wider community, ensuring that Service messages reach the community in a corporate and professional way; while also publicising the success of the Service both internally and externally.

The successful candidate will be enthusiastic, self-motivated and approachable in order to develop professional working relationships with a range of personnel within the fire service spectrum. They will also have practical experience of working with Adobe Creative Suite Applications (including Photoshop, After Effects and Premier Pro) and possess experience of working with capture of still, audio and video images for professional purposes.

This rewarding post will require the successful candidate to work collaboratively with other Fire and Rescue Service personnel and therefore the ability to travel is required.

The post-holder will also support the graphic, web and print requirements of the Service - promoting the concept of multimedia usage for effective communication throughout South Wales Fire and Rescue Service (SWFRS). The ability to communicate through the medium of Welsh is desirable for this post.

An Application Form, Job Description and Person Specification can be downloaded from the Working with Us / Latest Vacancies page of our website at [www.southwales-fire.gov.uk](http://www.southwales-fire.gov.uk) Please note we do not accept CVs.

The closing date for receipt of applications is **12:00 midday on 22/04/2021**. Interview date to be confirmed. Completed applications should be returned to: The Recruitment and Resourcing Team, South Wales Fire & Rescue Service Headquarters, Forest View Business Park, Llantrisant, CF72 8LX or via email: [personnel@southwales-fire.gov.uk](mailto:personnel@southwales-fire.gov.uk)

The successful candidate will be subject to a satisfactory Disclosure and Barring Service check and be required to undertake a Drug and Alcohol Test prior to an appointment being made.

All documentation is available in both in English and in Welsh and we welcome communication in either language. Applications submitted in Welsh will not be treated less favourably.

We are a family friendly organisation and a flexible working system is in operation.

**SWFRS believes in the real value of having a diverse workforce and we proactively want to encourage applicants from all sectors of our community to apply.**

