Gwasanaeth Tân ac Achub De Cymru



## **OFFICIAL PRIVATE & CONFIDENTIAL**

<mark>DATE</mark>

**ADDRESS** 

By hand/ Post

Dear XXXXXX

Ref: XXXXXX

I refer to your request for:

<mark>XXXXXX</mark>

In accordance with current Data Protection legislation, an individual is, under their Right of Access, only entitled to information identifying *and* relating to them.

You may therefore find that some parts have been redacted. Unless otherwise stated, this will be information relating to 3<sup>rd</sup> parties or information which does not constitute your personal data.

Some 3<sup>rd</sup> party details have been left in – for example where it relates to a senior employee of SWFRS, or a medical expert acting in a professional capacity. The information removed will relate to admin staff, people no longer employed by the service and/or individuals whose status we do not know.

I believe that this concludes your request for information.

If you have any queries regarding your Subject Access Request, please contact us at <u>Dataprotection@southwales-fire.gov.uk</u> quoting the reference number above in any future communication.

If you are dissatisfied with the way that your information request has been handled, you can request an internal review by writing to:

Ffôn 01443 232000 • Ffacs 01443 232180 www.decymru-tan.gov.uk

Rydym yn croesawu gohebiaeth yn y gymraeg a'r saesneg - byddwn yn ymateb yn gyfartal i'r ddau ac yn ateb yn eich dewis iaith heb oedi.

CODI YMWYBYDDIAETH - LLEIHAU PERYGL

Telephone 01443 232000 • Fax 01443 232180 www.southwales-fire.gov.uk

We welcome correspondence in Welsh and English - we will respond equally to both and will reply in your language of choice without delay.

**RAISING AWARENESS - REDUCING RISK** 

Gwasanaeth Tân ac Achub De Cymru



## South Wales Fire and Rescue Service

## **OFFICIAL PRIVATE & CONFIDENTIAL**

Information Governance and Compliance Officer South Wales Fire and Rescue Service Forest View Business Park Llantrisant CF72 8LX

If you remain dissatisfied with the handling of your request, you have the right to appeal to the Information Commissioner at:

Information Commissioner's Office-Wales, 2nd Floor, Churchill House, Churchill Way, Cardiff, CF10 2HH.

There is no charge for making an appeal.

Kind regards,

**Information Governance & Compliance** 

Pencadlys Gwasanaeth Tân ac Achub De Cymru, Parc Busnes Forest View, Llantrisant, Pont-y-clun, CF72 8LX.

> Ffôn 01443 232000 • Ffacs 01443 232180 www.decymru-tan.gov.uk

Rydym yn croesawu gohebiaeth yn y gymraeg a'r saesneg - byddwn yn ymateb yn gyfartal i'r ddau ac yn ateb yn eich dewis iaith heb oedi.

CODI YMWYBYDDIAETH - LLEIHAU PERYGL

South Wales Fire and Rescue Service Headquarters, Forest View Business Park, Llantrisant, Pontyclun, CF72 8LX.

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