

SOUTH WALES FIRE & RESCUE AUTHORITY

MINUTES OF THE LOCAL PENSION BOARD MEETING HELD ON MONDAY 20 JANUARY 2020 AT SOUTH WALES FIRE & RESCUE SERVICE HEADQUARTERS

20. PRESENT:

S Bradwick (Chair)	Rhondda Cynon Taff
V Smith (Deputy Chair)	Monmouthshire
L Brown	Monmouthshire
J Harries	Rhondda Cynon Taff
D King	Fire & Rescue Service Association
R Prendergast	Association of Principal Fire Officers
S Saunders	Fire Brigades Union, Brigade Chair

OFFICERS PRESENT:- ACO A Reed – Director of People Services, ACO C Barton – Treasurer, Ms S Watkins – Deputy Monitoring Officer, Ms K Jeal – HR Manager, Mr I Traylor – Service Director, RCT Pensions, Ms C Black, RCT Pensions

21. DECLARATIONS OF INTEREST

Each Member declared a personal non-prejudicial interest in each agenda item which affected their Authority.

22. CHAIR'S ANNOUNCEMENTS

There were no new announcements to report.

23. MINUTES OF PREVIOUS MEETING

The minutes of the previous Local Pension Board Committee meeting held on 21 October, 2019, were received and accepted as a true record of proceedings.

24. LOCAL PENSION BOARD - FIREFIGHTER PENSIONS ADMINISTRATION: KEY PERFORMANCE INDICATORS

The ACO People Services and RCT Service Director, informed Members that the Service Level Agreement (SLA) between South Wales Fire & Rescue Service and Rhondda Cynon Taf County Borough Council, sets out the manner in which certain duties and responsibilities were expected to be carried out. A key element of the Service Level

Agreement was the reporting on actual performance activity against the key delivery Service Standards. The presented report shared the performance date for the period 1 November to 30 November, 2019.

The Death Grant for active members within 5 days has been added to the Indicators as agreed.

It was highlighted that 2 cases of transferees both went over the 10 days target. There was no financial implications for the persons concerned. It was agreed that Officers will advise how long over the 10 day period this took at the next meeting.

RESOLVED THAT

Members agreed to note the performance data attached to the report at Appendix 1.

25. LOCAL PENSION BOARD – MEMBERS HANDBOOK

The ACO People Services informed Members that Officers had developed the content of a Members Handbook for the purpose of ensuring all Local Pension Board Members had the requisite knowledge, skills and understanding to enable them to fulfil their role on the Board. The report shared the first four chapters of the Handbook for approval by the Local Pension Board Members.

It was highlighted that there are only 3 scheme member representatives in attendance not 4 as is in the document. It was advised that one member had retired and his predecessor Robert Bailey will be invited to future meetings. This will ensure there are 4 members represented and invited to future meetings.

A discussion arose in relation to the Quorum and attendees at meetings. It was agreed that there is a requirement to ensure there is a balance in attendees, ACO People Services and Treasurer will look at what the legal requirements are and inform the group at the next meeting.

RESOLVED THAT

Members agreed to approve Chapters 1-4 of the Members Handbook attached to the report as Appendix 1.

26. LOCAL PENSION BOARD – TRAINING STRATEGY & FRAMEWORK

The ACO People Services informed Members that they were required to have a Training Strategy and Framework to meet the statutory requirements of ensuring all Board Members had the requisite knowledge, skills, and understanding to enable them to fulfil their role on the Board. A draft strategy and framework was presented to the Local Pension Board for approval at its October meeting. The presented report provided the content of each in more detail, and sought approval from the Board to proceed to implement the arrangements set out within the documents.

RESOLVED THAT

- 26.1 Members agreed to approve and adopt the Local Pension Board Training Strategy as outlined in Appendix 1 attached to the report.
- 26.2 Members agreed to approve and adopt the Local Pension Board Training Framework as outlined in Appendix 2 attached to the report.
- 26.3 Members agreed to complete and return the Training Needs Analysis at Appendix 3 attached to the report by the deadline of Friday, 31 January, 2020.

27. TRAINING SESSION FOR MEMBERS

Officers from RCT presented Members with a training session on Local Pension Board issues.

RESOLVED THAT

Members noted and completed the Local Pension Board training session.

28. FORWARD WORK PROGRAMME 2019/2020

The ACO People Services confirmed that the Programme of Work for 2019/2020 was complete as identified in the Forward Work Programme.

RESOLVED THAT

Members accepted the Forward Work Programme for 2019/2020.

29. TO CONSIDER ANY ITEMS OF BUSINESS THAT THE CHAIRMAN DEEMS URGENT (PART 1 OR 2)

There were no items of urgent business for Members to consider.