



DATE:	13 April 2018	FOI REQUEST NO:	330_1718
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I am writing to make an open government request for information t under the Freedom of Information Act 2000. I

Please send me details for the period 2017-18 on the following:

The total value of the courier service contracts that were outsourced? £1047.39

2. The name of your primary and any secondary Courier supplier

The value of your primary supplier contract, its expiry date and the services they provide (e.g. same day/next-day/overnight)

Parcelforce - £1047.39. Supplier is used on an adhoc basis so no formal contract exists. The services that we have used are next day and standard delivery.

The value of your secondary supplier's contract, its expiry date and the and services they provide (e.g. same day/next-day/overnight)

No secondary supplier has been used over the past two years.

3. The total cost of the courier services that were managed in-house?

We do not operate an internal recharge mechanism for this service.

The number of staff employed in managing those contracts - 1

The number of vehicles owned or leased to meet the in-house courier requirement

3 owned

4. The name and email of the person responsible for the procurement/management of these services?

In reference to your request for direct contact details SWFRS operates a single point of contact policy. All callers are requested to contact the Service via HQ Reception on 01443 232000. The call will be directed to the most appropriate department/individual to deal with your call.

This is the same for email correspondence. Please direct all emails enquiries to swfs@southwales-fire.gov.uk so that your request can be directed as appropriate.

This policy is in operation to ensure that calls/emails are dealt with more efficiently – as structures/posts can change, this prevents emails being sent to individuals whose role may have changed. It also prevents individuals from receiving unwarranted calls/correspondence.