



RESILIENCE AND PLANNING OFFICER

GRADE 9

SALARY: £26,999 – £28,785 per annum

(Please note that all salaries are subject to job evaluation)

37 HOURS PER WEEK

The above vacancy has arisen within the Operational Risk Management Department at South Wales Fire & Rescue Service Headquarters, Llantrisant, Rhondda Cynon Taf, CF72 8LX, on a permanent basis. The successful candidate will be required to further develop "Business Continuity" within South Wales Fire and Rescue Service through the co-ordination, testing and validation of current management exercise programs.

The post holder will assist with the management of the Resilience Team, deliver presentations to both Senior Officers and Partner Agencies and provide general guidance and support in all aspects of Emergency Planning. Due to the nature of this vacancy the successful candidate must have comprehensive experience of emergency planning alongside a valid driving license due to regular commuting needs between all of South Wales sites.

We are a family friendly organisation and a flexible working system is in operation.

The successful candidate will be subject to a satisfactory Disclosure Scotland check and be required to undertake a Drug and Alcohol Test prior to an appointment being made.

An Application Form, Job Description and Person Specification can be downloaded from the Careers page of our website at www.southwales-fire.gov.uk.

To find out more about this job role please contact Group Manager Steve Cole by e-mail:

[SR- Cole@southwales-fire.gov.uk](mailto:SR-Cole@southwales-fire.gov.uk) or by phone: 01443 232271.

The closing date for the receipt of completed Application Forms is 12:00 mid-day **Monday 5th August 2019** and completed applications should be returned to: The Recruitment and Assessment Team, South Wales Fire & Rescue Service Headquarters, Forest View Business Park, Llantrisant, CF72 8LX. Please note we do not accept CVs.

All documentation is available in both in English and in Welsh and we welcome communication in either language. Applications submitted in Welsh will not be treated less favourably.

Please note that all salaries are subject to job evaluation.

South Wales Fire and Rescue Service believes in the real value of having a diverse workforce and we proactively want to encourage applicants from all sectors of our community to apply.

