

SOUTH WALES FIRE & RESCUE AUTHORITY

ANNUAL GENERAL MEETING

MONDAY, 14 JUNE 2021 AT 1030 HOURS

You are required to remotely attend the South Wales Fire & Rescue Authority Annual General Meeting **TO BE HELD ON STARLEAF** access code **4280261194** on **Monday, 14 June 2021 at 10:30 am.**

A G E N D A

1. Apologies for Absence
2. Declarations of Interest

Members of the Fire & Rescue Authority are reminded of their personal responsibility to declare both orally and in writing any personal and/or prejudicial interest in respect of matters contained in this agenda in accordance with the provisions of the Local Government Act 2000, the Fire & Rescue Authority's Standing Orders and the Members' Code of Conduct
3. Election of Chairperson of the Fire & Rescue Authority for Municipal Year 2021/22 3
4. Election of Deputy Chairperson of the Fire & Rescue Authority for Municipal Year 2021/22 5
5. To agree the Committee Membership for the Municipal Year 2021/22 7
6. Election of Chairperson of Finance, Audit & Performance Management Committee from its Committee Members for the Municipal Year 2021/22 13
7. Election of Deputy Chairperson of the Finance, Audit & Performance Management Committee from its Committee Members for the Municipal Year 2021/22 15
8. Election of Chairperson of HR & Equalities Committee from its Committee Members for the Municipal Year 2021/22 17
9. Election of Deputy Chairperson of HR & Equalities Committee from its Committee Members for the Municipal 19

Year 2021/22

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|-----|---|----|
| 10. | To Agree the Appointment of Representatives to other groups and outside bodies for the Municipal Year 2021/22 | 21 |
| 11. | To agree the Cycle of Meetings for the Municipal Year 2021/22 | 25 |

Signature of Proper Officer:



MEMBERSHIP

Councillors:

Wayne Hodgins	Blaenau Gwent	Ind	Louise Brown	Monmouthshire	Cons
Rod Shaw	Bridgend	Ind	Val Smith	Monmouthshire	Ind
David White	Bridgend	Lab	Mark Spencer	Newport	Lab
Tudor Davies	Caerphilly	Lab	Herbie Thomas	Newport	Lab
Colin Elsbury	Caerphilly	Plaid	Steven Bradwick	Rhondda Cynon Taf	Lab
Adrian Hussey	Caerphilly	Lab	Susan Morgans	Rhondda Cynon Taf	Lab
Dilwar Ali	Cardiff	Lab	Glynn Holmes	Rhondda Cynon Taf	Lab
Saeed Ebrahim	Cardiff	Lab	Aurfron Roberts	Rhondda Cynon Taf	Lab
Ashley Lister	Cardiff	Lab	Steven Evans	Torfaen	Lab
Dan Naughton	Cardiff	Lib Dem	Sue Malson	Torfaen	Lab
Joel Williams	Cardiff	Cons	Pamela Drake	Vale of Glamorgan	Lab
Malcolm Colbran	Merthyr Tydfil	Ind	Hunter Jarvie	Vale of Glamorgan	Cons

SOUTH WALES FIRE & RESCUE AUTHORITY
ANNUAL GENERAL MEETING

AGENDA ITEM NO 3
14 JUNE 2021

TO ELECT THE CHAIRPERSON OF THE FIRE & RESCUE AUTHORITY
FOR THE MUNICIPAL YEAR 2021/22

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SOUTH WALES FIRE & RESCUE AUTHORITY
ANNUAL GENERAL MEETING

AGENDA ITEM NO 4
14 JUNE 2021

**TO ELECT THE DEPUTY CHAIRPERSON OF THE FIRE & RESCUE
AUTHORITY FOR THE MUNICIPAL YEAR 2021/22 (who also sits as Chair
of Pensions Committee)**

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THIS REPORT IS NOT EXEMPT AND IN THE PUBLIC DOMAIN

SOUTH WALES FIRE & RESCUE AUTHORITY
ANNUAL GENERAL MEETING
REPORT OF THE DEPUTY CHIEF OFFICER

AGENDA ITEM NO 5
14 JUNE 2021

TO AGREE COMMITTEE MEMBERSHIP FOR THE MUNICIPAL YEAR 2021/22

THIS REPORT IS FOR DECISION

REPORT APPROVED BY CHIEF FIRE OFFICER
 REPORT PRESENTED BY DEPUTY MONITORING OFFICER

SUMMARY

The report provides details of the number of Members required for each Fire & Rescue Authority committee.

RECOMMENDATION

That Members determine whether the membership of the Finance, Audit & Performance Management Committee is politically balanced or is not politically balanced but contains one representative from each constituent unitary authority.

That nominations for membership of each of the Fire & Rescue Authority committees be received.

1. ISSUE

- 1.1 Standing Orders provide that the Fire & Rescue Authority is to appoint the committees required by Procedural Standing Order 4.1. These committees are:
 - 1.1.1 Finance, Audit & Performance Management Committee (10 members)
 - 1.1.2 Standards Committee (3 members)
 - 1.1.3 HR & Equalities Committee (15 members)
 - 1.1.4 Local Pensions Board (4 members)
- 1.2 In accordance with sections 15-17 of the Local Government and Housing Act 1989 such committees (with the exception of the Standards Committee) are to be politically balanced unless unanimously agreed otherwise by Members. This is a decision for Members to determine.
- 1.3 As Members will be aware, it has been custom and practice for many years within the Authority for the membership of the Finance, Audit & Performance Management Committee to reflect the inclusion of the

constituent authorities rather than be politically balanced. This ensures that all ten authorities are represented on the committee where financial issues are considered.

- 1.4 The political balance calculations for each committee are detailed at Appendix 1.
- 1.5 For convenience, the names of the Members who sat on each committee in 2020/21 are detailed in Appendix 2, with those Members who no longer sit on the Authority highlighted in yellow. For Members' information, the Authority has two new Members this municipal year, Cllr Sue Malson, in place of outgoing Member Cllr Alan Jones, and Cllr Susan Morgans, in place of outgoing Member, Cllr Jack Harries.
- 1.6 There have been no indications that existing Members no longer wish to sit on a particular committee.
- 1.7 Members are reminded of the Independent Remuneration Panel requirements of a minimum 20 days per year time commitment per Authority Member to the Authority when determining membership of committees (and also working groups and outside bodies detailed in later reports), meaning that Members should sit on at least one committee or working group in addition to attending Fire Authority meetings.

2. RECOMMENDATION

- 2.1 That Members determine whether the membership of the Finance, Audit & Performance Management Committee is politically balanced or is not politically balanced but contains one representative from each constituent unitary authority.
- 2.2 That nominations for membership of each of the Fire & Rescue Authority committees be received.

Contact Officer:	Sally Chapman Deputy Chief Officer
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Background Papers:	Date	Source/Contact
None		

Appendices:	
Appendix 1	Number of Members Required for Each Committee
Appendix 2	Members of Each Committee During 2020/21

APPENDIX 1**NUMBER OF MEMBERS REQUIRED FOR EACH COMMITTEE****FINANCE, AUDIT & PERFORMANCE MANAGEMENT COMMITTEE**

	Total members	Lab	Con	Lib Dem	Plaid	Ind	Coalition Group	Ind. Group
NOT POLITICALLY BALANCED – 1 FROM EACH UNITARY AUTHORITY)	10	X	X	X	X	X	X	X
POLITICALLY BALANCED - MINORITY PARTIES IN DIFFERENT COALITIONS	10	7	X	X	X	X	2	1

HR & EQUALITIES COMMITTEE

	Total members	Lab	Con	Lib Dem	Plaid	Ind	Coalition Group	Ind. Group
POLITICALLY BALANCED - MINORITY PARTIES IN DIFFERENT COALITIONS	15	10	X	X	X	X	4	1

LOCAL PENSIONS BOARD

	Total members	Lab	Con	Lib Dem	Plaid	Ind	Coalition Group	Ind. Group
POLITICALLY BALANCED - MINORITY PARTIES IN DIFFERENT COALITIONS	4 (inc. Chair of Board)	3	X	X	X	X	1	0

STANDARDS COMMITTEE

Standards	3							
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APPENDIX 2

MEMBERS OF EACH COMMITTEE DURING 2020/21

Finance, Audit & Performance Management Committee Members:		
Cllr Wayne Hodgins	Blaenau Gwent	Independent
Cllr David White	Bridgend	Labour
Cllr Adrian Hussey	Caerphilly	Labour
Cllr Saeed Ebrahim	Cardiff	Labour
Cllr Val Smith	Monmouthshire	Independent
Cllr Mark Spencer	Newport	Labour
Cllr Jack Harries	Rhondda Cynon Taff	Labour
Cllr Steven Evans	Torfaen	Labour
Cllr Pamela Drake	Vale of Glamorgan	Labour
Cllr Malcolm Colbran	Merthyr Tydfil	Independent
Representatives on the Local Pension Board		
Cllr Steven Bradwick	Rhondda Cynon Taff	Labour
Cllr David White	Vale of Glamorgan	Labour
Cllr Val Smith	Monmouthshire	Independent (nominated by Labour)
Cllr Louise Brown	Monmouthshire	Conservative
HR & Equalities Committee Members:		
Cllr Aurfron Roberts	Rhondda Cynon Taff	Labour
Cllr Dilwar Ali	Cardiff	Labour
Cllr Glynn Holmes	Rhondda Cynon Taff	Labour
Cllr Herbie Thomas	Newport	Labour
Cllr Ashley Lister	Cardiff	Labour
Cllr Adrian Hussey	Caerphilly	Labour
Cllr Steven Evans	Torfaen	Labour
Cllr Rod Shaw	Bridgend	Independent
Cllr Pamela Drake	Vale of Glamorgan	Labour
Cllr Colin Elsbury	Caerphilly	Plaid Cymru
Cllr Alan Jones	Torfaen	Labour
Cllr Daniel Naughton	Cardiff	Liberal Democrat
Cllr Wayne Hodgins	Blaenau Gwent	Independent
Cllr Hunter Jarvie	Vale of Glamorgan	Independent
Cllr Malcolm Colbran	Merthyr Tydfil	Independent

Standards Committee – Elected Members in addition to independent Members:		
Cllr Jack Harries	Rhondda Cynon Taff	Labour
Cllr Joel Williams	Cardiff	Conservative
Cllr Aurfron Roberts	Rhondda Cynon Taff	Labour
Mr Geoffrey Hughes	Independent Member	
Dr M Kerbey	Independent Member	
Mr Ronald Joseph Alexander	Independent Member	
Mr Simon John Barnes	Independent Member	
Mr David Fussell	Independent Member	

**SOUTH WALES FIRE & RESCUE AUTHORITY
ANNUAL GENERAL MEETING**

AGENDA ITEM NO 6
14 JUNE 2021

**TO ELECT THE CHAIRPERSON OF THE FINANCE, AUDIT &
PERFORMANCE MANAGEMENT (FAPM) COMMITTEE FOR THE
MUNICIPAL YEAR 2021/22**

Please note – only those Members elected to sit on the FAPM Committee may
nominate and vote on this item (PSO 3.1)

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SOUTH WALES FIRE & RESCUE AUTHORITY
ANNUAL GENERAL MEETING

AGENDA ITEM NO 7
14 JUNE 2021

**TO ELECT THE DEPUTY CHAIRPERSON OF THE FINANCE, AUDIT &
PERFORMANCE MANAGEMENT COMMITTEE FOR THE MUNICIPAL YEAR
2021/22**

Please note – only those Members elected to sit on the FAPM Committee may
nominate and vote on this item (PSO 3.1)

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SOUTH WALES FIRE & RESCUE AUTHORITY
ANNUAL GENERAL MEETING

AGENDA ITEM NO 8
14 JUNE 2021

**TO ELECT THE CHAIRPERSON OF THE HR & EQUALITIES COMMITTEE
FOR THE MUNICIPAL YEAR 2021/22**

Please note – only those Members elected to sit on the HR & Equalities
Committee may nominate and vote on this item (PSO 3.1)

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SOUTH WALES FIRE & RESCUE AUTHORITY
ANNUAL GENERAL MEETING

AGENDA ITEM NO 9
14 JUNE 2021

**TO ELECT THE DEPUTY CHAIRPERSON OF THE HR & EQUALITIES
COMMITTEE FOR THE MUNICIPAL YEAR 2021/22**

Please note – only those Members elected to sit on the HR & Equalities
Committee may nominate and vote on this item (PSO 3.1)

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SOUTH WALES FIRE & RESCUE AUTHORITY
ANNUAL GENERAL MEETING
REPORT OF THE DEPUTY CHIEF OFFICER

AGENDA ITEM NO 10
 14 JUNE 2021

TO AGREE APPOINTMENT OF REPRESENTATIVES TO OTHER GROUPS AND OUTSIDE BODIES FOR THE MUNICIPAL YEAR 2021/22

THIS REPORT IS FOR DECISION

REPORT APPROVED BY CHIEF FIRE OFFICER
 REPORT PRESENTED BY DEPUTY MONITORING OFFICER

SUMMARY

The report provides details of the nominations required to represent the Fire & Rescue Authority at working groups and on outside bodies.

RECOMMENDATION

That nominations for representation to the working groups and outside organisations detailed in Appendix 1 to the report be received.

1. ISSUE

- 1.1 Members are required to appoint representatives to outside bodies to discharge Fire & Rescue Authority functions. In addition, the Fire & Rescue Authority has previously agreed for Members to undertake roles on working groups set up by the Fire & Rescue Authority. For Members' information, details of these roles are attached at Appendix 1 to this report, together with the positions or names of those who undertook such roles in 2020/21 where appropriate.

2. RECOMMENDATION

- 2.1 That nominations for representation to the working groups and outside organisations detailed in Appendix 1 to the report be received.

Contact Officer:	Sally Chapman Deputy Chief Officer
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Background Papers:	Date	Source/Contact
None		

Appendices:	
Appendix 1	Groups and Outside Bodies including Members who undertook the Roles in 2020/21

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APPENDIX 1

**GROUPS AND OUTSIDE BODIES INCLUDING
MEMBERS WHO UNDERTOOK THE ROLES IN 2020/21**

MEMBER	AUTHORITY	POLITICAL PARTY
Representatives on Finance, Asset & Performance Management Scrutiny Group:		
Cllr Alan Jones	Torfaen	Labour
Cllr Daniel Naughton	Cardiff	Liberal Democrat
Cllr Louise Brown	Monmouthshire	Conservative
Cllr Val Smith	Monmouthshire	Independent
Cllr Jack Harries	Rhondda Cynon Taff	Labour
Cllr Steven Bradwick	Rhondda Cynon Taff	Labour
Cllr Mark Spencer	Newport	Labour
Cllr Aurfron Roberts	Rhondda Cynon Taff	Labour
Cllr Joel Williams	Cardiff	Conservative
Cllr Pamela Drake	Vale of Glamorgan	Labour
Cllr Adrian Hussey	Caerphilly	Labour
Cllr Steven Evans	Torfaen	Labour
Cllr Herbie Thomas	Newport	Labour
Cllr Rod Shaw	Bridgend	Independent
Cllr Hunter Jarvie	Vale of Glamorgan	Independent
Community Safety Partnership Representatives:		
Cllr Wayne Hodgins	Blaenau Gwent	Independent
Cllr David White	Bridgend	Labour
Cllr Colin Elsbury	Caerphilly	Plaid Cymru
Cllr Dilwar Ali	Cardiff	Labour
Cllr Pamela Drake	Vale of Glamorgan	Labour
Cllr Louise Brown	Monmouthshire	Conservative
Cllr Herbie Thomas	Newport	Labour
Cllr Jack Harries	Rhondda Cynon Taff	Labour
Cllr Steven Evans	Torfaen	Labour
Cllr Malcolm Colbran	Merthyr Tydfil	Independent
Representative to WLGA:		
Chairperson of Fire & Rescue Authority		
Representative on LGA Fire Committee:		
Chairperson of Fire & Rescue Authority		

MEMBER	AUTHORITY	POLITICAL PARTY
Representatives on Innovation & Awards Panel:		
Cllr Steven Bradwick	Rhondda Cynon Taff	Labour
Cllr Val Smith	Monmouthshire	Independent
Cllr Joel Williams	Cardiff	Conservative
Representative on Pension Scheme Advisory Board For Wales		
Chairperson of HR & Equalities Committee		

THIS REPORT IS NOT EXEMPT AND IN THE PUBLIC DOMAIN

SOUTH WALES FIRE & RESCUE AUTHORITY
ANNUAL GENERAL MEETING
REPORT OF THE DEPUTY CHIEF OFFICER

AGENDA ITEM NO 11
14 JUNE 2021

TO AGREE THE CYCLE OF MEETINGS FOR THE MUNICIPAL YEAR 2021/22

THIS REPORT IS FOR DECISION

REPORT APPROVED BY CHIEF FIRE OFFICER
 REPORT PRESENTED BY DEPUTY MONITORING OFFICER

SUMMARY

This report provides details of the proposed cycle of training, committee and working group meetings for the municipal year 2021/22.

RECOMMENDATION

That the cycle of training, committee and working group meetings for the municipal year 2021/22 detailed in Appendix 1 to the report be agreed.

1. ISSUE

- 1.1 Members are requested to receive and approve the attached cycle of training, committee and working group meetings for the municipal year 2021/22 as detailed in Appendix 1 to this report. Meetings will commence at 1030 hours unless Members are otherwise advised.

2. RECOMMENDATION

- 2.1 That the cycle of committee and working group meetings for the municipal year 2021/22 detailed in Appendix 1 to the report be agreed.

Contact Officer:	Sally Chapman Deputy Chief Officer
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Background Papers:	Date	Source/Contact
None		

Appendices:	
Appendix 1	Cycle of Training, Committee and Working Group Meetings for 2021/22

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COMMITTEE CALENDAR 2021-2022

- Fire & Rescue Authority Meeting
- Standards Committee
- Finance, Asset & Performance Management Scrutiny Group
- Local Pension Board Committee
- AGM
- Carol Service

- HR & Equalities Committee
- Finance, Audit & Performance Management Committee
- Presentation Evening

Approximate dates	
Presentation Evening	8 July 2021
Carol Service	16 December 2021

JUNE 2021							JULY 2021							AUGUST 2021						
Mon	-	7	14	21	28	-	-	5	12	19	26	-	-	2	9	16	23	30	-	-
Tues	1	8	15	22	29	-	-	6	13	20	27	-	-	3	10	17	24	31	-	-
Wed	2	9	16	23	30	-	-	7	14	21	28	-	-	4	11	18	25	-	-	-
Thurs	3	10	17	24	-	-	1	8	15	22	29	-	-	5	12	19	26	-	-	-
Fri	4	11	18	25	-	-	2	9	16	23	30	-	-	6	13	20	27	-	-	-
Sat	5	12	19	26	-	-	3	10	17	24	31	-	-	7	14	21	28	-	-	-
Sun	6	13	20	27	-	-	4	11	18	25	-	-	1	8	15	22	29	-	-	-
SEPTEMBER 2021							OCTOBER 2021							NOVEMBER 2021						
Mon	-	6	13	20	27	-	-	4	11	18	25	-	-	1	8	15	22	29	-	-
Tues	-	7	14	21	28	-	-	5	12	19	26	-	-	2	9	16	23	30	-	-
Wed	1	8	15	22	29	-	-	6	13	20	27	-	-	3	10	17	24	-	-	-
Thurs	2	9	16	23	30	-	-	7	14	21	28	-	-	4	11	18	25	-	-	-
Fri	3	10	17	24	-	-	1	8	15	22	29	-	-	5	12	19	26	-	-	-
Sat	4	11	18	25	-	-	2	9	16	23	30	-	-	6	13	20	27	-	-	-
Sun	5	12	19	26	-	-	3	10	17	24	31	-	-	7	14	21	28	-	-	-
DECEMBER 2021							JANUARY 2022							FEBRUARY 2022						
Mon	-	6	13	20	27	-	-	3	10	17	24	31	-	7	14	21	28	-	-	-
Tues	-	7	14	21	28	-	-	4	11	18	25	-	1	8	15	22	-	-	-	-
Wed	1	8	15	22	29	-	-	5	12	19	26	-	2	9	16	23	-	-	-	-
Thurs	2	9	16	23	30	-	-	6	13	20	27	-	3	10	17	24	-	-	-	-
Fri	3	10	17	24	31	-	-	7	14	21	28	-	4	11	18	25	-	-	-	-
Sat	4	11	18	25	-	-	1	8	15	22	29	-	5	12	19	26	-	-	-	-
Sun	5	12	19	26	-	-	2	9	16	23	30	-	6	13	20	27	-	-	-	-
MARCH 2022							APRIL 2022							MAY 2022						
Mon	-	7	14	21	28	-	-	4	11	18	25	-	-	2	9	16	23	30	-	-
Tues	1	8	15	22	29	-	-	5	12	19	26	-	-	3	10	17	24	31	-	-
Wed	2	9	16	23	30	-	-	6	13	20	27	-	-	4	11	18	25	-	-	-
Thurs	3	10	17	24	31	-	-	7	14	21	28	-	-	5	12	19	26	-	-	-
Fri	4	11	18	25	-	-	1	8	15	22	29	-	-	6	13	20	27	-	-	-
Sat	5	12	19	26	-	-	2	9	16	23	30	-	-	7	14	21	28	-	-	-
Sun	6	13	20	27	-	-	3	10	17	24	-	-	1	8	15	22	29	-	-	-



AGENDA & COMMITTEE CALENDAR 2021-2022

	Fire & Rescue Authority Agenda
	Fire & Rescue Authority Meeting
	HR & Equalities Committee
	HR & Equalities Agenda
	Finance, Audit & Performance Management Committee
	Finance, Audit & Performance Management Agenda
	Carol Service
	AGM

	Standards Committee
	Presentation Evening
	Finance, Asset & Performance Management Scrutiny Group
	Local Pension Board Committee
	Local Pension Board Committee Agenda

Approximate dates

Presentation Evening	8 July 2021
Carol Service	16 December 2021

JUNE 2021							JULY 2021							AUGUST 2021						
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Thurs	3	10	17	24	-	-	1	8	15	22	29	-	-	-	5	12	19	26	-	-
Fri	4	11	18	25	-	-	2	9	16	23	30	-	-	-	6	13	20	27	-	-
Sat	5	12	19	26	-	-	3	10	17	24	31	-	-	-	7	14	21	28	-	-
Sun	6	13	20	27	-	-	4	11	18	25	-	-	-	1	8	15	22	29	-	-
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Thurs	2	9	16	23	30	-	-	7	14	21	28	-	-	-	4	11	18	25	-	-
Fri	3	10	17	24	-	-	1	8	15	22	29	-	-	-	5	12	19	26	-	-
Sat	4	11	18	25	-	-	2	9	16	23	30	-	-	-	6	13	20	27	-	-
Sun	5	12	19	26	-	-	3	10	17	24	31	-	-	-	7	14	21	28	-	-
DECEMBER 2021							JANUARY 2022							FEBRUARY 2022						
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Tues	-	7	14	21	28	-	-	4	11	18	25	-	-	1	8	15	22	-	-	-
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Sun	5	12	19	26	-	-	2	9	16	23	30	-	-	6	13	20	27	-	-	-
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Fri	4	11	18	25	-	-	1	8	15	22	29	-	-	-	6	13	20	27	-	-
Sat	5	12	19	26	-	-	2	9	16	23	30	-	-	-	7	14	21	28	-	-
Sun	6	13	20	27	-	-	3	10	17	24	-	-	-	1	8	15	22	29	-	-

1.	Apologies for Absence	
2.	Declarations of Interest	
	Members of the Fire & Rescue Authority are reminded of their personal responsibility to declare both orally and in writing any personal and/or prejudicial interest in respect of matters contained in this agenda in accordance with the provisions of the Local Government Act 2000, the Fire & Rescue Authority's Standing Orders and the Members' Code of Conduct	
3.	Election of Chairperson of the Fire & Rescue Authority for Municipal Year 2021/22	3
4.	Election of Deputy Chairperson of the Fire & Rescue Authority for Municipal Year 2021/22	5
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