

SOUTH WALES FIRE & RESCUE AUTHORITY

ANNUAL GENERAL MEETING

MONDAY, 10 JUNE 2019 AT 1030 HOURS

You are required to attend the South Wales Fire & Rescue Authority Annual General Meeting to be held at South Wales Fire & Rescue Service Headquarters on **Monday, 10 June 2019 at 10:30 Hours.**

A G E N D A

1. Apologies for Absence
2. Declarations of Interest

Members of the Fire & Rescue Authority are reminded of their personal responsibility to declare both orally and in writing any personal and/or prejudicial interest in respect of matters contained in this agenda in accordance with the provisions of the Local Government Act 2000, the Fire & Rescue Authority's Standing Orders and the Members' Code of Conduct
3. Election of Chairperson of the Fire & Rescue Authority for Municipal Year 2019/20 3
4. Election of Deputy Chairperson of the Fire & Rescue Authority for Municipal Year 2019/20 5
5. To agree the Committee Membership for the Municipal Year 2019/20 7
6. Election of Chairperson of Finance, Audit & Performance Management Committee from its Committee Members for the Municipal Year 2019/20 15
7. Election of Deputy Chairperson of the Finance, Audit & Performance Management Committee from its Committee Members for the Municipal Year 2019/20 17
8. Election of Chairperson of HR & Equalities Committee from its Committee Members for the Municipal Year 2019/20 19
9. Election of Deputy Chairperson of HR & Equalities 21

Committee from its Committee Members for the Municipal
Year 2019/20

10. To Agree the Appointment of Representatives to other groups and outside bodies for the Municipal Year 2019/20 23
11. To agree the Cycle of Meetings for the Municipal Year 2019/20 27

Signature of Proper Officer:



MEMBERSHIP

Councillors:

Julie Holt	Blaenau Gwent	Ind	Louise Brown	Monmouthshire	Cons
Rod Shaw	Bridgend	Lab	Val Smith	Monmouthshire	Ind
David White	Bridgend	Lab	Ken Critchley	Newport	Lab
Tudor Davies	Caerphilly	Lab	Herbie Thomas	Newport	Lab
Colin Elsbury	Caerphilly	Plaid	Steven Bradwick	Rhondda Cynon Taf	Lab
Adrian Hussey	Caerphilly	Lab	Jack Harries	Rhondda Cynon Taf	Lab
Dilwar Ali	Cardiff	Lab	Sue Pickering	Rhondda Cynon Taf	Lab
Saeed Ebrahim	Cardiff	Lab	Aurfron Roberts	Rhondda Cynon Taf	Lab
Ashley Lister	Cardiff	Lab	Steven Evans	Torfaen	Lab
Dan Naughton	Cardiff	Lib Dem	Joanne Gauden	Torfaen	Lab
Joel Williams	Cardiff	Cons	TBC	Vale of Glamorgan	
Malcolm Colbran	Merthyr Tydfil	Ind	TBC	Vale of Glamorgan	

SOUTH WALES FIRE & RESCUE AUTHORITY
ANNUAL GENERAL MEETING

AGENDA ITEM NO 3
10 JUNE 2019

**TO ELECT THE CHAIRPERSON OF THE FIRE & RESCUE AUTHORITY
FOR THE MUNICIPAL YEAR 2019/20**

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SOUTH WALES FIRE & RESCUE AUTHORITY
ANNUAL GENERAL MEETING

AGENDA ITEM NO 4
10 JUNE 2019

TO ELECT THE DEPUTY CHAIRPERSON OF THE FIRE & RESCUE AUTHORITY FOR THE MUNICIPAL YEAR 2019/20 (who also sits as Chair of Pensions Committee)

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SOUTH WALES FIRE & RESCUE AUTHORITY
ANNUAL GENERAL MEETING
REPORT OF THE DEPUTY CHIEF OFFICER

AGENDA ITEM NO 5
 10 JUNE 2019

**TO AGREE COMMITTEE MEMBERSHIP FOR THE MUNICIPAL YEAR
 2019/20**

SUMMARY

The report provides details of the number of Members required for each Fire & Rescue Authority committee. Figures have been based on confirmed members to date, although Members should note that the Vale of Glamorgan Council will not be nominating their Members until the 17th June at the earliest. Final advice will be provided upon the political balance of each committee based on current known Members on the day of the AGM once political groups are confirmed, although adjustments will be required following receipt of the Vale of Glamorgan nominations.

RECOMMENDATION

That Members determine whether the membership of the Finance, Audit & Performance Management Committee is politically balanced or is not politically balanced but contains one representative from each constituent Unitary Authority.

That nominations for membership of each of the Fire & Rescue Authority Committees be received.

That delegated authority is given to the Monitoring Officer in consultation with respective political group leaders to make adjustments to the political composition of each committee once final nominations have been received and to report these to the next available Fire & Rescue Authority meeting

1. ISSUE

- 1.1 Standing Orders provide that the Fire & Rescue Authority is to appoint the committees required by Procedural Standing Order 4.1. These committees are:
- 1.1.1 Finance, Audit & Performance Management Committee (10 members)
 - 1.1.2 Standards Committee (3 members)
 - 1.1.3 HR & Equalities Committee (15 members)
 - 1.1.4 Local Pensions Board (4 members)
- 1.2 In accordance with sections 15-17 of the Local Government and Housing Act 1989 such committees (with the exception of the Standards

Committee) are to be politically balanced unless unanimously agreed otherwise by Members. This is a decision for Members to determine.

- 1.3 As Members may be aware, it has been custom and practice for many years within the Authority for the membership of the Finance, Audit & Performance Management Committee to reflect the inclusion of the constituent authorities rather than be politically balanced. This ensures that all ten authorities are represented on the committee where financial issues are considered.
- 1.4 The political balance calculations at Appendix 1 have been calculated on a number of different assumptions. Further advice will be provided at the meeting once membership and political groups have been confirmed. It should be noted that adjustments will be required once the nominations from the Vale of Glamorgan Council are received.
- 1.5 For convenience, the names of the Members who sat on each committee in 2018/19 are detailed in Appendix 2 with those Members who no longer sit on the Authority highlighted in yellow. Members are also reminded of the Independent Remuneration Panel requirements of a minimum 20 days per year time commitment per Authority Member to the Authority when determining membership of committees (and also working groups and outside bodies detailed in later reports), meaning that Members should sit on at least one committee or working group in addition to attending Fire Authority meetings.

2. RECOMMENDATION

- 2.1 That Members determine whether the membership of the Finance, Audit & Performance Management Committee is politically balanced or is not politically balanced but contains one representative from each constituent unitary authority.
- 2.2 That nominations for membership of each of the Fire & Rescue Authority Committees be received.
- 2.3 That delegated authority is given to the Monitoring Officer in consultation with respective political group leaders to make adjustments to the political composition of each committee once final nominations have been received and to report these to the next available Fire & Rescue Authority meeting

Contact Officer:	Background Papers:
Sally Chapman Deputy Chief Officer	None

APPENDIX 1

NUMBER OF MEMBERS REQUIRED FOR EACH COMMITTEE

FIRE AUTHORITY

MEMBERS	Lab	Con	Lib Dem	Plaid	Ind
24	15	2	1	1	3

FINANCE, AUDIT & PERFORMANCE MANAGEMENT COMMITTEE

	Total members	Lab	Con	Lib Dem	Plaid	Ind	Coalition Group	Ind. Group
NOT POLITICALLY BALANCED – 1 FROM EACH UNITARY AUTHORITY)	10	X	X	X	X	X	X	X
POLITICALLY BALANCED – INDIVIDUAL PARTIES	10	6	1	X	X	1	X	X
POLITICALLY BALANCED - MINORITY PARTIES IN ONE COALITION	10	6	3				X	X
POLITICALLY BALANCED - MINORITY PARTIES IN DIFFERENT COALITIONS	10	6	X	X	X	X	1	1

HR & EQUALITIES COMMITTEE

	Total members	Lab	Con	Lib Dem	Plaid	Ind	Coalition Group	Ind. Group
POLITICALLY BALANCED – INDIVIDUAL PARTIES	15	9	1	X	X	2	X	X
POLITICALLY BALANCED – MINORITY PARTIES IN ONE COALITION	15	9	4				X	X
POLITICALLY BALANCED - MINORITY PARTIES IN DIFFERENT COALITIONS	15	9	X	X	X	X	2	1

LOCAL PENSIONS BOARD

	Total members	Lab	Con	Lib Dem	Plaid	Ind	Coalition Group	Ind. Group
POLITICALLY BALANCED – INDIVIDUAL PARTIES	4 (inc. Chair of Board)	2.5*	0	X	X	0.5*	X	X
POLITICALLY BALANCED – MINORITY PARTIES IN ONE COALITION	4 (inc. Chair of Board)	2.5	1				X	X
POLITICALLY BALANCED - MINORITY PARTIES IN DIFFERENT COALITIONS	4 (inc. Chair of Board)	2.5*	X	X	X	X	0.5*	0

STANDARDS COMMITTEE

Standards	3							
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*** One additional Member needs to be appointed for this Committee between the highlighted political groups, to be determined by draw unless otherwise agreed**

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APPENDIX 2

MEMBER	AUTHORITY	POLITICAL PARTY
Finance, Audit & Performance Management Committee Members:		
Cllr Joanne Collins	Blaenau Gwent	Independent
Cllr David White	Bridgend	Labour
Cllr Adrian Hussey	Caerphilly	Labour
Cllr Saeed Ebrahim	Cardiff	Labour
Cllr Louise Brown	Monmouthshire	Conservative
Cllr Ken Critchley	Newport	Labour
Cllr Aurfron Roberts	Rhondda Cynon Taff	Labour
Cllr Steven Evans	Torfaen	Labour
Cllr Robert Crowley	Vale of Glamorgan	Conservative
Cllr Lee Davies	Merthyr Tydfil	Independent
Representatives on the Local Pension Board		
Cllr Steven Bradwick	Rhondda Cynon Taff	Labour
Cllr Jack Harries	Rhondda Cynon Taff	Labour
Cllr Val Smith	Monmouthshire	Independent
Cllr Kathryn McCaffer	Vale of Glamorgan	Conservative
HR & Equalities Committee Members:		
Cllr Steven Bradwick	Rhondda Cynon Taff	Labour
Cllr Daniel De'Ath	Cardiff	Labour
Cllr Dilwar Ali	Cardiff	Labour
Cllr Sue Pickering	Rhondda Cynon Taff	Labour
Cllr Herbie Thomas	Newport	Labour
Cllr Alan Slade	Torfaen	Labour
Cllr Adrian Hussey	Caerphilly	Labour
Cllr Steven Evans	Torfaen	Labour
Cllr Rod Shaw	Bridgend	Labour
Cllr Colin Elsbury	Caerphilly	Plaid Cymru
Cllr Val Smith	Monmouthshire	Independent
Cllr Dan Naughton	Cardiff	Liberal Democrat
Cllr Kathryn McCaffer	Vale of Glamorgan	Conservative
Cllr Robert Crowley	Vale of Glamorgan	Conservative
Cllr Lee Davies	Merthyr Tydfil	Independent

Standards Committee – Elected Members in addition to independent Members:		
Cllr Jack Harries	Rhondda Cynon Taff	Labour
Cllr Joel Williams	Cardiff	Conservative
Cllr Aurfron Roberts	Rhondda Cynon Taff	Labour
Mr Geoffrey Hughes	Independent Member	
Dr M Kerbey	Independent Member	
Mr Ronald Joseph Alexander	Independent Member	
Mr Simon John Barnes	Independent Member	
Mr David Fussell	Independent Member	

SOUTH WALES FIRE & RESCUE AUTHORITY
ANNUAL GENERAL MEETING

AGENDA ITEM NO 6
10 JUNE 2019

**TO ELECT THE CHAIRPERSON OF THE FINANCE, AUDIT &
PERFORMANCE MANAGEMENT (FAPM) COMMITTEE FOR THE
MUNICIPAL YEAR 2019/20**

Please note – only those Members elected to sit on the FAPM Committee may
nominate and vote on this item (PSO 3.1)

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SOUTH WALES FIRE & RESCUE AUTHORITY
ANNUAL GENERAL MEETING

AGENDA ITEM NO 7
10 JUNE 2019

**TO ELECT THE DEPUTY CHAIRPERSON OF THE FINANCE, AUDIT &
PERFORMANCE MANAGEMENT COMMITTEE FOR THE MUNICIPAL YEAR
2019/20**

Please note – only those Members elected to sit on the FAPM Committee may
nominate and vote on this item (PSO 3.1)

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SOUTH WALES FIRE & RESCUE AUTHORITY
ANNUAL GENERAL MEETING

AGENDA ITEM NO 8
10 JUNE 2019

**TO ELECT THE CHAIRPERSON OF THE HR & EQUALITIES COMMITTEE
FOR THE MUNICIPAL YEAR 2019/20**

Please note – only those Members elected to sit on the HR & Equalities
Committee may nominate and vote on this item (PSO 3.1)

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SOUTH WALES FIRE & RESCUE AUTHORITY
ANNUAL GENERAL MEETING

AGENDA ITEM NO 9
10 JUNE 2019

**TO ELECT THE DEPUTY CHAIRPERSON OF THE HR & EQUALITIES
COMMITTEE FOR THE MUNICIPAL YEAR 2019/20**

Please note – only those Members elected to sit on the HR & Equalities
Committee may nominate and vote on this item (PSO 3.1)

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SOUTH WALES FIRE & RESCUE AUTHORITY
ANNUAL GENERAL MEETING
REPORT OF THE DEPUTY CHIEF OFFICER

AGENDA ITEM NO 10
 10 JUNE 2019

**TO AGREE APPOINTMENT OF REPRESENTATIVES TO OTHER GROUPS
 AND OUTSIDE BODIES FOR THE MUNICIPAL YEAR 2019/20**

SUMMARY

The report provides details of the nominations required to represent the Fire & Rescue Authority at working groups and on outside bodies.

RECOMMENDATION

That nominations for representation to the working groups and outside organisations detailed in Appendix 1 to the report be received.

1. ISSUE

- 1.1 Members are required to appoint representatives to outside bodies to discharge Fire & Rescue Authority functions. In addition, the Fire & Rescue Authority has previously agreed for the Members to undertake roles on working groups set up by the Fire & Rescue Authority. For Members' information, details of these roles are attached at Appendix 1 to this report, together with the positions or names of those who undertook such roles in 2018/19 where appropriate.

2. RECOMMENDATION

- 2.1 That nominations for representation to the working groups and outside organisations detailed in Appendix 1 to the report be received.

Contact Officer:	Background Papers:
Sally Chapman Deputy Chief Officer	None

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APPENDIX 1

MEMBER	AUTHORITY	POLITICAL PARTY
Representative on National Pensions Committee For Wales		
Chair of HR & Equalities Committee		
Community Safety Partnership Representatives:		
Cllr Joanne Collins	Blaenau Gwent	Independent
Cllr David White	Bridgend	Labour
Cllr Colin Elsbury	Caerphilly	Plaid Cymru
Cllr Dilwar Ali	Cardiff	Labour
Cllr Robert Crowley	Vale of Glamorgan	Conservative
Cllr Louise Brown	Monmouthshire	Conservative
Cllr Herbie Thomas	Newport	Labour
Cllr Jack Harries	Rhondda Cynon Taff	Labour
Cllr Steven Evans	Torfaen	Labour
Cllr Lee Davies	Merthyr Tydfil	Independent
Representative to WLGA:		
Chair of the FRA		
Representative on LGA Fire Committee:		
Chair of the FRA		
Representatives on Innovation & Awards Panel:		
Cllr Steven Bradwick	Rhondda Cynon Taff	Labour
Cllr Val Smith	Monmouthshire	Independent
Cllr Joel Williams	Cardiff	Conservative
Representative on ICT Steering Group:		
Cllr Colin Elsbury	Caerphilly	Plaid Cymru
Cllr Aurfron Roberts	Rhondda Cynon Taff	Labour
Representatives on Finance, Asset & Performance Management Scrutiny Group:		
Cllr Steven Evans	Torfaen	Labour
Cllr Alan Slade	Torfaen	Labour
Cllr Dan Naughton	Cardiff	Liberal Democrat

Cllr Louise Brown	Monmouthshire	Conservative
Cllr Val Smith	Monmouthshire	Independent
Cllr Jack Harries	Rhondda Cynon Taff	Labour
Cllr Steven Bradwick	Rhondda Cynon Taff	Labour
Cllr Ken Critchley	Newport	Labour
Cllr Aurfron Roberts	Rhondda Cynon Taff	Labour
Cllr Joel Williams	Cardiff	Conservative
Cllr Kathryn McCaffer	Cardiff	Conservative
Cllr Rob Crowley	Cardiff	Conservative
Cllr Adrian Hussey	Caerphilly	Labour
Cllr Lee Davies	Merthyr Tydfil	Independent
Cllr Herbie Thomas	Newport	Labour
Cllr Rod Shaw	Bridgend	Labour

SOUTH WALES FIRE & RESCUE AUTHORITY
ANNUAL GENERAL MEETING
REPORT OF THE DEPUTY CHIEF OFFICER

AGENDA ITEM NO 11
 10 JUNE 2019

TO AGREE THE CYCLE OF MEETINGS FOR THE MUNICIPAL YEAR 2019/20

SUMMARY

This report provides details of the proposed cycle of training, committee and working group meetings for the municipal year 2019/20.

RECOMMENDATION

That the cycle of training, committee and working group meetings for the municipal year 2019/20 detailed in Appendix 1 to the report be agreed.

1. ISSUE

- 1.1 Members are requested to receive and approve the attached cycle of training, committee and working group meetings for the municipal year 2019/20 as detailed in Appendix 1 to this report. Meetings will commence at 1030 hours unless Members are otherwise advised.

2. RECOMMENDATION

- 2.1 That the cycle of committee and working group meetings for the municipal year 2019/20 detailed in Appendix 1 to the report be agreed.

Contact Officer:	Background Papers:
Sally Chapman Deputy Chief Officer	None

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MEETING/COMMITTEE CALENDAR 2019 - 2020

 Fire & Rescue Authority Meeting	 HR & Equalities Committee
 Standards Committee	 Finance, Audit & Performance Management Committee
 Finance, Asset & Performance Management Scrutiny Group	 Presentation Evening
 Local Pension Board Committee	 National Issues Committee
 AGM	 Carol Service

	JUNE 2019					JULY 2019					AUGUST 2019					
Mon	-	3	10	17	24	-	1	8	15	22	29	-	5	12	19	26
Tue	-	4	11	18	25	-	2	9	16	23	30	-	6	13	20	27
Wed	-	5	12	19	26	-	3	10	17	24	31	-	7	14	21	28
Thur	-	6	13	20	27	-	4	11	18	25	-	1	8	15	22	29
Fri	-	7	14	21	28	-	5	12	19	26	-	2	9	16	23	30
Sat	1	8	15	22	29	-	6	13	20	27	-	3	10	17	24	31
Sun	2	9	16	23	30	-	7	14	21	28	-	4	11	18	25	-
	SEPTEMBER 2019					OCTOBER 2019					NOVEMBER 2019					
Mon	-	2	9	16	23	30	-	7	14	21	28	-	4	11	18	25
Tue	-	3	10	17	24	-	1	8	15	22	29	-	5	12	19	26
Wed	-	4	11	18	25	-	2	9	16	23	30	-	6	13	20	27
Thur	-	5	12	19	26	-	3	10	17	24	31	-	7	14	21	28
Fri	-	6	13	20	27	-	4	11	18	25	-	1	8	15	22	29
Sat	-	7	14	21	28	-	5	12	19	26	-	2	9	16	23	30
Sun	1	8	15	22	29	-	6	13	20	27	-	3	10	17	24	-
	DECEMBER 2019					JANUARY 2020					FEBRUARY 2020					
Mon	-	2	9	16	23	30	-	6	13	20	27	-	3	10	17	24
Tue	-	3	10	17	24	31	-	7	14	21	28	-	4	11	18	25
Wed	-	4	11	18	25	-	1	8	15	22	29	-	5	12	19	26
Thur	-	5	12	19	26	-	2	9	16	23	30	-	6	13	20	27
Fri	-	6	13	20	27	-	3	10	17	24	31	-	7	14	21	28
Sat	-	7	14	21	28	-	4	11	18	25	-	1	8	15	22	29
Sun	1	8	15	22	29	-	5	12	19	26	-	2	9	16	23	-
	MARCH 2020					APRIL 2020					MAY 2020					
Mon	-	2	9	16	23	30	-	6	13	20	27	-	5	12	19	26
Tue	-	3	10	17	24	31	-	7	14	21	28	-	6	13	20	27
Wed	-	4	11	18	25	-	1	8	15	22	29	1	7	14	21	28
Thur	-	5	12	19	26	-	2	9	16	23	30	2	8	15	22	29
Fri	-	6	13	20	27	-	3	10	17	24	-	3	9	16	23	30
Sat	-	7	14	21	28	-	4	11	18	25	-	4	10	17	24	31
Sun	1	8	15	22	29	-	5	12	19	26	-	5	11	18	25	-



MEETING/COMMITTEE CALENDAR 2019 - 2020

	Fire & Rescue Authority Agenda		Standards Committee
	Fire & Rescue Authority Meeting		Presentation Evening
	HR & Equalities Committee		Finance, Asset & Performance Management Scrutiny Group
	HR & Equalities Agenda		Local Pension Board Committee
	National Issues Committee		Local Pension Board Committee Agenda
	Finance, Audit & Performance Management Committee		AGM
	Finance, Audit & Performance Management Agenda		Carol Service

	JUNE 2019					JULY 2019					AUGUST 2019					
Mon	-	3	10	17	24	-	1	8	15	22	29	-	5	12	19	26
Tue	-	4	11	18	25	-	2	9	16	23	30	-	6	13	20	27
Wed	-	5	12	19	26	-	3	10	17	24	31	-	7	14	21	28
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Fri	-	7	14	21	28	-	5	12	19	26	-	2	9	16	23	30
Sat	1	8	15	22	29	-	6	13	20	27	-	3	10	17	24	31
Sun	2	9	16	23	30	-	7	14	21	28	-	4	11	18	25	-
	SEPTEMBER 2019					OCTOBER 2019					NOVEMBER 2019					
Mon	-	2	9	16	23	30	-	7	14	21	28	-	4	11	18	25
Tue	-	3	10	17	24	-	1	8	15	22	29	-	5	12	19	26
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Sat	-	7	14	21	28	-	5	12	19	26	-	2	9	16	23	30
Sun	1	8	15	22	29	-	6	13	20	27	-	3	10	17	24	-
	DECEMBER 2019					JANUARY 2020					FEBRUARY 2020					
Mon	-	2	9	16	23	30	-	6	13	20	27	-	3	10	17	24
Tue	-	3	10	17	24	31	-	7	14	21	28	-	4	11	18	25
Wed	-	4	11	18	25	-	1	8	15	22	29	-	5	12	19	26
Thur	-	5	12	19	26	-	2	9	16	23	30	-	6	13	20	27
Fri	-	6	13	20	27	-	3	10	17	24	31	-	7	14	21	28
Sat	-	7	14	21	28	-	4	11	18	25	-	1	8	15	22	29
Sun	1	8	15	22	29	-	5	12	19	26	-	2	9	16	23	-
	MARCH 2020					APRIL 2020					MAY 2020					
Mon	-	2	9	16	23	30	-	6	13	20	27	-	5	12	19	26
Tue	-	3	10	17	24	31	-	7	14	21	28	-	6	13	20	27
Wed	-	4	11	18	25	-	1	8	15	22	29	-	1	7	14	21
Thur	-	5	12	19	26	-	2	9	16	23	30	-	2	8	15	22
Fri	-	6	13	20	27	-	3	10	17	24	-	-	3	9	16	23
Sat	-	7	14	21	28	-	4	11	18	25	-	-	4	10	17	24
Sun	1	8	15	22	29	-	5	12	19	26	-	-	5	11	18	25

1.	Apologies for Absence	
2.	Declarations of Interest	
	Members of the Fire & Rescue Authority are reminded of their personal responsibility to declare both orally and in writing any personal and/or prejudicial interest in respect of matters contained in this agenda in accordance with the provisions of the Local Government Act 2000, the Fire & Rescue Authority's Standing Orders and the Members' Code of Conduct	
3.	Election of Chairperson of the Fire & Rescue Authority for Municipal Year 2019/20	3
4.	Election of Deputy Chairperson of the Fire & Rescue Authority for Municipal Year 2019/20	5
5.	To agree the Committee Membership for the Municipal Year 2019/20	7
6.	Election of Chairperson of Finance, Audit & Performance Management Committee from its Committee Members for the Municipal Year 2019/20	15
7.	Election of Deputy Chairperson of the Finance, Audit & Performance Management Committee from its Committee Members for the Municipal Year 2019/20	17
8.	Election of Chairperson of HR & Equalities Committee from its Committee Members for the Municipal Year 2019/20	19
9.	Election of Deputy Chairperson of HR & Equalities Committee from its Committee Members for the Municipal Year 2019/20	21
10.	To Agree the Appointment of Representatives to other Groups and outside bodies for the Municipal Year 2019/20	23
11.	To agree the Cycle of Meetings for the Municipal Year 2019/20	27