



Health, Safety & Wellbeing Manager

**Permanent
GRADE 15**

Post Number 502884

37 HOURS PER WEEK

SALARY: £ 38,052 p. a - £39,002 p. a.

(Please note that all salaries are subject to job evaluation)

Closing date: mid-day on 13/02/2019

An exciting opportunity has arisen within the Operational Risk Management Department based at Fire Service Headquarters, Forest View Business Park, Llantrisant for the role of Health, Safety and Wellbeing Manager of South Wales Fire & Rescue Service.

The successful candidate will be responsible for leading a professional Health, Safety and Wellbeing Team that provides accurate specialist health, safety and wellbeing advice including practical support on all aspects of health and safety management within South Wales Fire & Rescue Service

The successful candidate will advise South Wales Fire and Rescue Service Fire Authority, management and employees effectively to discharge their statutory responsibilities and to develop a positive health and safety culture across the whole organisation.

NOTE - This post incorporates the role as the responsible person for managing Health, Safety and Wellbeing within South Wales Fire and Rescue Service as required by statutory provisions (the Health and Safety at Work Act 1974 and the Management of Health and Safety Regulations 1999).

The role will also include managing our Health Safety & Wellbeing team. The successful candidate will therefore be responsible for undertaking all line management duties relating to the team, including conducting Performance Development Reviews, managing performance, managing activities to resolve operational and day to day issues and acting as a mentor for staff.

Welsh language skills are desirable but not essential for this post

To find out more about this job role please contact Area Manager Gareth Davies Head of Operational Risk Management by e-mail: gj-davies@southwales-fire.gov.uk or by phone: 01443 232551.

Prior to an appointment being made, the successful candidate will be required to undertake the following:-

- Drug and Alcohol Test
- Disclosure and Barring Service Check

An Application Form, Person Specification and Job Description can be downloaded from the Careers pages of our website www.southwales-fire.gov.uk. The closing date for receipt of applications is 12:00 pm mid-day 13.02.2019. Completed Application Forms should be returned via e mail to personnel@southwales-fire.gov.uk or by post to The Recruitment and Assessment Team, South Wales Fire & Rescue Service Headquarters, Forest View Business Park, Llantrisant, CF72 8LX. The date for the selection stage is to be confirmed.

We are a family friendly organisation and a flexible working system is in operation.

This document is also available in Welsh. You are welcome to communicate with us in either English or Welsh. Application forms submitted in Welsh will not be treated less favourably.

South Wales Fire and Rescue Service believes in the real value of having a diverse workforce and we proactively want to encourage applicants from all sectors of our community to apply.

