

SOUTH WALES FIRE & RESCUE AUTHORITY

ANNUAL GENERAL MEETING

MONDAY, 11 JUNE 2018 AT 1030 HOURS

You are required to attend the South Wales Fire & Rescue Authority Annual General Meeting to be held at the Headquarters on **Monday, 11 June 2018 at 10:30 am.**

A G E N D A

1. Apologies for Absence
2. Declarations of Interest

Members of the Fire & Rescue Authority are reminded of their personal responsibility to declare both orally and in writing any personal and/or prejudicial interest in respect of matters contained in this agenda in accordance with the provisions of the Local Government Act 2000, the Fire & Rescue Authority's Standing Orders and the Members' Code of Conduct
3. Election of Chairperson of the Fire & Rescue Authority for Municipal Year 2018/19 3
4. Election of Deputy Chairperson of the Fire & Rescue Authority for Municipal Year 2018/19 5
5. To agree the Committee Membership for the Municipal Year 2018/19 7
6. Election of Chairperson of Finance, Audit & Performance Management Committee from its Committee Members for the Municipal Year 2018/19 13
7. Election of Deputy Chairperson of the Finance, Audit & Performance Management Committee from its Committee Members for the Municipal Year 2018/19 15
8. Election of Chairperson of HR & Equalities Committee from its Committee Members for the Municipal Year 2018/19 17
9. Election of Deputy Chairperson of HR & Equalities 19

Committee from its Committee Members for the Municipal
Year 2018/19

- | | | |
|-----|---|----|
| 10. | To Agree the Appointment of Representatives to other Groups and outside bodies for the Municipal Year 2018/19 | 21 |
| 11. | To agree the Cycle of Meetings for the Municipal Year 2018/19 | 25 |

Signature of Proper Officer:



MEMBERSHIP

Councillors:

Godfrey Thomas	Blaenau Gwent	Ind	Louise Brown	Monmouthshire	Cons
Rod Shaw	Bridgend	Lab	Val Smith	Monmouthshire	Ind
David White	Bridgend	Lab	Ken Critchley	Newport	Lab
Tudor Davies	Caerphilly	Lab	Herbie Thomas	Newport	Lab
Colin Elsbury	Caerphilly	Plaid	Steven Bradwick	Rhondda Cynon Taf	Lab
Adrian Hussey	Caerphilly	Lab	Jack Harries	Rhondda Cynon Taf	Lab
Dilwar Ali	Cardiff	Lab	Sue Pickering	Rhondda Cynon Taf	Lab
Daniel De'Ath	Cardiff	Lab	Aurfron Roberts	Rhondda Cynon Taf	Lab
Saeed Ebrahim	Cardiff	Lab	Steven Evans	Torfaen	Lab
Dan Naughton	Cardiff	Lib Dem	Alan Slade	Torfaen	Lab
Joel Williams	Cardiff	Cons	Robert Crowley	Vale of Glamorgan	Cons
Lee Davies	Merthyr Tydfil	Ind	Kathryn McCaffer	Vale of Glamorgan	Cons

SOUTH WALES FIRE & RESCUE AUTHORITY
ANNUAL GENERAL MEETING

AGENDA ITEM NO 3
11 JUNE 2018

**TO ELECT THE CHAIRPERSON OF THE FIRE & RESCUE AUTHORITY
FOR THE MUNICIPAL YEAR 2018/19**

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SOUTH WALES FIRE & RESCUE AUTHORITY
ANNUAL GENERAL MEETING

AGENDA ITEM NO 4
11 JUNE 2018

**TO ELECT THE DEPUTY CHAIRPERSON OF THE FIRE & RESCUE
AUTHORITY FOR THE MUNICIPAL YEAR 2018/19**

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SOUTH WALES FIRE & RESCUE AUTHORITY
ANNUAL GENERAL MEETING
REPORT OF THE DEPUTY CHIEF OFFICER

AGENDA ITEM NO 5
11 JUNE 2018

**TO AGREE COMMITTEE MEMBERSHIP FOR THE MUNICIPAL YEAR
2018/19**

SUMMARY

The report provides details of the number of Members required for each Fire & Rescue Authority committee. Final advice will be given upon the political balance of each committee on the day of the AGM once political groups are confirmed.

RECOMMENDATION

That Members determine whether the membership of the Finance, Audit & Performance Management Committee is politically balanced or is not politically balanced but contains one representative from each constituent Unitary Authority.

That nominations for membership of each of the Fire & Rescue Authority Committees be received.

1. ISSUE

- 1.1 Standing Orders provide that the Fire & Rescue Authority is to appoint the committees required by Procedural Standing Order 4.1. These committees are:
 - 1.1.1 Finance, Audit & Performance Management Committee (10 members)
 - 1.1.2 Standards Committee (3 members)
 - 1.1.3 HR & Equalities Committee (15 members)
 - 1.1.4 Local Pensions Board (4 members)
- 1.2 In accordance with sections 15-17 of the Local Government and Housing Act 1989 such committees (with the exception of the Standards Committee) are to be politically balanced unless unanimously agreed otherwise by Members. This is a decision for Members to determine.
- 1.3 As Members may be aware, it has been custom and practice for many years within the Authority for the membership of the Finance, Audit & Performance Management Committee to reflect the inclusion of the constituent authorities rather than be politically balanced. This ensures that all ten authorities are represented on the committee where financial issues are considered.

- 1.4 The political balance calculations at Appendix 1 have been calculated on a number of different assumptions. Further advice will be provided at the meeting once political groups have been confirmed.
- 1.5 Members will note that the number of Members to be appointed to the Local Pension Board has changed this year from 7 to 4 (including the Chairperson). As Members will be aware from the legislative provisions that establish this Board, it is required to have an equal number of Employer and Scheme Member representatives. Historically, the Authority has appointed additional Employer Members over and above the minimum to ensure there were sufficient numbers available to attend meetings. However, this has proved problematic in the specialist training requirements required to enable the role to be discharged, resulting in only the trained Members attending meetings. It is therefore recommended this year that the minimum required number of Members be appointed which should hopefully alleviate this issue. This can be reviewed in due course if required.
- 1.6 For convenience, the names of the Members who sat on each committee in 2017/18 are detailed in Appendix 2 with those Members who no longer sit on the Authority highlighted in yellow. The exception to this is in relation to the Standards Committee where Cllr. V. Smith is highlighted due to now having served the maximum permissible term of appointment laid out in the relevant regulations before taking a break of appointment for the Committee. Members are also reminded of the Independent Remuneration Panel requirements of a minimum 20 days per year time commitment per Authority Member to the Authority when determining membership of committees (and also working groups and outside bodies detailed in later reports).

2. RECOMMENDATION

- 2.1 That Members determine whether the membership of the Finance, Audit & Performance Management Committee is politically balanced or is not politically balanced but contains one representative from each constituent unitary authority.
- 2.2 That nominations for membership of each of the Fire & Rescue Authority Committees be received.

Contact Officer:	Background Papers:
Sally Chapman Deputy Chief Officer	None

APPENDIX 1

NUMBER OF MEMBERS REQUIRED FOR EACH COMMITTEE

COMMITTEE	MEMBERS	Lab	Con	Lib Dem	Plaid	Ind
Fire & Rescue Authority	24	15	4	1	1	3
Finance, Audit & Performance Management (NOT POLITICALLY BALANCED – 1 FROM EACH UNITARY AUTHORITY)	10	/	/	/	/	/
Finance, Audit & Performance Management (POLITICALLY BALANCED – INDIVIDUAL PARTIES)	10	6*	2	/	/	1*
Finance, Audit & Performance Management (POLITICALLY BALANCED - MINORITY PARTIES IN COALITION)	10	6	4			
H R & Equalities (POLITICALLY BALANCED – INDIVIDUAL PARTIES)	15	10	3	/	/	2
H R & Equalities (POLITICALLY BALANCED – MINORITY PARTIES IN COALITION)	15	9	6			

Local Pensions Board (POLITICALLY BALANCED – INDIVIDUAL PARTIES)	4 (inc. Chair of Board)	2	1	/	/	1
Local Pensions Board (POLITICALLY BALANCED – MINORITY PARTIES IN COALITION)	4 (inc. Chair of Board)	2*	1*			
Standards	3					

*** One additional Member needs to be appointed for this Committee between the highlighted political groups, to be determined by draw unless otherwise agreed**

APPENDIX 2

Finance, Audit & Performance Management Committee Members:		
Cllr Godfrey Thomas	Blaenau Gwent	Independent
Cllr David White	Bridgend	Labour
Cllr Adrian Hussey	Caerphilly	Labour
Cllr Heather Joyce	Cardiff	Labour
Cllr Louise Brown	Monmouthshire	Conservative
Cllr Ken Critchley (Chairperson)	Newport	Labour
Cllr Aurfron Roberts (Deputy Chairperson)	Rhondda Cynon Taf	Labour
Cllr Steven Evans	Torfaen	Labour
Cllr Robert Crowley	Vale of Glamorgan	Conservative
Cllr Kevin Gibbs	Merthyr Tydfil	Independent
HR & Equalities Committee Members:		
Cllr Steven Bradwick	Rhondda Cynon Taf	Labour
Cllr Peter Wong	Cardiff	Labour
Cllr Dilwar Ali (Deputy Chairperson)	Cardiff	Labour
Cllr Sue Pickering (Chairperson)	Rhondda Cynon Taf	Labour
Cllr Herbie Thomas	Newport	Labour
Cllr Alan Slade	Torfaen	Labour
Cllr Adrian Hussey	Caerphilly	Labour
Cllr Steven Evans	Torfaen	Labour
Cllr Charles Smith	Bridgend	Labour
Cllr Colin Elsbury	Caerphilly	Plaid Cymru
Cllr Dan Naughton	Cardiff	Liberal Democrat
Cllr Kathryn McCaffer	Vale of Glamorgan	Conservative
Cllr Robert Crowley	Vale of Glamorgan	Conservative
Cllr Godfrey Thomas	Blaenau Gwent	Independent
Cllr Kevin Gibbs	Merthyr Tydfil	Independent
Representatives on the Local Pension Board		
Cllr Steven Bradwick (Chairperson)	Rhondda Cynon Taf	Labour
Cllr Dilwar Ali	Cardiff	Labour
Cllr Heather Joyce	Cardiff	Labour
Cllr Jack Harries	Rhondda Cynon Taf	Labour
Cllr Val Smith (Deputy Chairperson)	Monmouthshire	Independent
Cllr Kathryn McCaffer	Vale of Glamorgan	Conservative
Cllr Mike Phillips	Cardiff	Conservative

Standards Committee – Elected Members in addition to independent Members:		
Cllr Jack Harries	Rhondda Cynon Taf	Labour
Cllr Val Smith	Monmouthshire	Independent
Cllr Aurfron Roberts	Rhondda Cynon Taf	Labour
Mr Geoffrey Hughes	Independent Member	
Dr M Kerbey	Independent Member	
Mr Ronald Joseph Alexander	Independent Member	
Mr Simon John Barnes	Independent Member	
Mr David Fussell	Independent Member	

SOUTH WALES FIRE & RESCUE AUTHORITY
ANNUAL GENERAL MEETING

AGENDA ITEM NO 6
11 JUNE 2018

**TO ELECT THE CHAIRPERSON OF THE FINANCE, AUDIT &
PERFORMANCE MANAGEMENT (FAPM) COMMITTEE FOR THE
MUNICIPAL YEAR 2018/19**

Please note – only those Members elected to sit on the FAPM Committee may
nominate and vote on this item

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SOUTH WALES FIRE & RESCUE AUTHORITY
ANNUAL GENERAL MEETING

AGENDA ITEM NO 7
11 JUNE 2018

**TO ELECT THE DEPUTY CHAIRPERSON OF THE FINANCE, AUDIT &
PERFORMANCE MANAGEMENT COMMITTEE FOR THE MUNICIPAL YEAR
2018/19**

Please note – only those Members elected to sit on the FAPM Committee may
nominate and vote on this item

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SOUTH WALES FIRE & RESCUE AUTHORITY
ANNUAL GENERAL MEETING

AGENDA ITEM NO 8
11 JUNE 2018

**TO ELECT THE CHAIRPERSON OF THE HR & EQUALITIES COMMITTEE
FOR THE MUNICIPAL YEAR 2018/19**

Please note – only those Members elected to sit on the HR & Equalities
Committee may nominate and vote on this item

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SOUTH WALES FIRE & RESCUE AUTHORITY
ANNUAL GENERAL MEETING

AGENDA ITEM NO 9
11 JUNE 2018

**TO ELECT THE DEPUTY CHAIRPERSON OF THE HR & EQUALITIES
COMMITTEE FOR THE MUNICIPAL YEAR 2018/19**

Please note – only those Members elected to sit on the HR & Equalities
Committee may nominate and vote on this item

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SOUTH WALES FIRE & RESCUE AUTHORITY
ANNUAL GENERAL MEETING
REPORT OF THE DEPUTY CHIEF OFFICER

AGENDA ITEM NO 10
 11 JUNE 2018

**TO AGREE APPOINTMENT OF REPRESENTATIVES TO OTHER GROUPS
 AND OUTSIDE BODIES FOR THE MUNICIPAL YEAR 2018/19**

SUMMARY

The report provides details of the nominations required to represent the Fire & Rescue Authority at working groups and on outside bodies.

RECOMMENDATION

That nominations for representation to the working groups and outside organisations detailed in Appendix 1 to the report be received.

1. ISSUE

- 1.1 Members are required to appoint representatives to outside bodies to discharge Fire & Rescue Authority functions. In addition, the Fire & Rescue Authority has previously agreed for the Members to undertake roles on working groups set up by the Fire & Rescue Authority. For Members' information, details of these roles are attached at Appendix 1 to this report, together with the positions or names of those who undertook such roles in 2017/18 where appropriate.

2. RECOMMENDATION

- 2.1 That nominations for representation to the working groups and outside organisations detailed in Appendix 1 to the report be received.

Contact Officer:	Background Papers:
Sally Chapman Deputy Chief Officer	None

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APPENDIX 1

Representative to WLGA		
Chairperson		
Representative on LGA Fire Committee		
Chairperson		
Community Safety Partnerships Representatives		
Cllr Godfrey Thomas	Blaenau Gwent	Independent
Cllr David White	Bridgend	Labour
Cllr Colin Elsbury	Caerphilly	Plaid Cymru
Cllr Dilwar Ali	Cardiff	Labour
Cllr Robert Crowley	Vale of Glamorgan	Conservative
Cllr Louise Brown	Monmouthshire	Conservative
Cllr Herbie Thomas	Newport	Labour
Cllr Jack Harries	Rhondda Cynon Taf	Labour
Cllr Steve Evans	Torfaen	Labour
Representatives on Innovation & Awards Panel		
Cllr Steven Bradwick	Rhondda Cynon Taf	Labour
Cllr Val Smith	Monmouthshire	Independent
Representatives on FAPM Scrutiny Group		
Cllr Steven Evans	Torfaen	Labour
Cllr Alan Slade	Torfaen	Labour
Cllr Dan Naughton	Cardiff	Liberal Democrat
Cllr Louise Brown	Monmouthshire	Conservative
Cllr Val Smith	Monmouthshire	Independent
Cllr Jack Harries	Rhondda Cynon Taf	Labour
Cllr Steven Bradwick	Rhondda Cynon Taf	Labour
Cllr Ken Critchley (Chairperson)	Newport	Labour
Cllr Aufron Roberts	Rhondda Cynon Taf	Labour

Representatives on National Pensions Committee for Wales		
Chairperson of HR & Equalities Committee		
Representative on ICT Strategic Steering Group		
Cllr Colin Elsbury	Caerphilly	Plaid Cymru
Cllr Aufron Roberts	Rhondda Cynon Taf	Labour

SOUTH WALES FIRE & RESCUE AUTHORITY
ANNUAL GENERAL MEETING
REPORT OF THE DEPUTY CHIEF OFFICER

AGENDA ITEM NO 11
 11 JUNE 2018

TO AGREE THE CYCLE OF MEETINGS FOR THE MUNICIPAL YEAR 2018/19

SUMMARY

This report provides details of the proposed cycle of training, committee and working group meetings for the municipal year 2017/18.

RECOMMENDATION

That the cycle of training, committee and working group meetings for the municipal year 2018/19 detailed in Appendix 1 to the report be agreed.

1. ISSUE

- 1.1 Members are requested to receive and approve the attached cycle of training, committee and working group meetings for the municipal year 2018/19 as detailed in Appendix 1 to this report. Meetings will commence at 1030 hours unless Members are otherwise advised.

2. RECOMMENDATION

- 2.1 That the cycle of committee and working group meetings for the municipal year 2018/19 detailed in Appendix 1 to the report be agreed.

Contact Officer:	Background Papers:
Sally Chapman Deputy Chief Officer	None

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MEETING/COMMITTEE CALENDAR 2018 - 2019⁷

 Fire & Rescue Authority Meeting
 Standards Committee
 Finance, Asset & Performance Management Scrutiny Group
 Local Pension Board Committee
 AGM

 HR & Equalities Committee
 Finance, Audit & Performance Management Committee
 Presentation Evening
 National Issues Committee
 Carol Service

	JUNE 2018						JULY 2018						AUGUST 2018					
Sun	-	3	10	17	24		-	1	8	15	22	29	-	5	12	19	26	
Mon	-	4	11	18	25		-	2	9	16	23	30	-	6	13	20	27	
Tue	-	5	12	19	26		-	3	10	17	24	31	-	7	14	21	28	
Wed	-	6	13	20	27		-	4	11	18	25	-	1	8	15	22	29	
Thur	-	7	14	21	28		-	5	12	19	26	-	2	9	16	23	30	
Fri	1	8	15	22	29		-	6	13	20	27	-	3	10	17	24	31	
Sat	2	9	16	23	30		-	7	14	21	28	-	4	11	18	25	-	
	SEPTEMBER 2018						OCTOBER 2018						NOVEMBER 2018					
Sun	-	2	9	16	23	30	-	7	14	21	28	-	4	11	18	25		
Mon	-	3	10	17	24	-	1	8	15	22	29	-	5	12	19	26		
Tue	-	4	11	18	25	-	2	9	16	23	30	-	6	13	20	27		
Wed	-	5	12	19	26	-	3	10	17	24	31	-	7	14	21	28		
Thur	-	6	13	20	27	-	4	11	18	25	-	1	8	15	22	29		
Fri	-	7	14	21	28	-	5	12	19	26	-	2	9	16	23	30		
Sat	1	8	15	22	29	-	6	13	20	27	-	3	10	17	24	-		
	DECEMBER 2018						JANUARY 2019						FEBRUARY 2019					
Sun	-	2	9	16	23	30	-	6	13	20	27	-	3	10	17	24		
Mon	-	3	10	17	24	31	-	7	14	21	28	-	4	11	18	25		
Tue	-	4	11	18	25	-	1	8	15	22	29	-	5	12	19	26		
Wed	-	5	12	19	26	-	2	9	16	23	30	-	6	13	20	27		
Thur	-	6	13	20	27	-	3	10	17	24	31	-	7	14	21	28		
Fri	-	7	14	21	28	-	4	11	18	25	-	1	8	15	22	-		
Sat	1	8	15	22	29	-	5	12	19	26	-	2	9	16	23	-		
	MARCH 2019						APRIL 2019						MAY 2019					
Sun	-	3	10	17	24	31	-	7	14	21	28	-	5	12	19	26		
Mon	-	4	11	18	25	-	1	8	15	22	29	-	6	13	20	27		
Tue	-	5	12	19	26	-	2	9	16	23	30	-	7	14	21	28		
Wed	-	6	13	20	27	-	3	10	17	24	-	1	8	15	22	29		
Thur	-	7	14	21	28	-	4	11	18	25	-	2	9	16	23	30		
Fri	1	8	15	22	29	-	5	12	19	26	-	3	10	17	24	31		
Sat	2	9	16	23	30	-	6	13	20	27	-	4	11	18	25	-		

10 June 2019 - AGM



28 CALENDR CYFARFOD/PWYLLGOR 2018 - 2019

- Cyfarfod Yr Awdurdod Tân ac Achub
- Pwyllgor Safonau
- Grŵp Craffu Cyllid, Asesedau a Rheoli Perfformiad
- Pwyllgor Bwrdd Pensiynau Lleol
- CCB

- Cyfarfod AD & Chydraddoldeb
- Cyfarfod Pwyllgor Ariannu, Archwilio a Rheoli Perfformiad
- Noson Wobrywo
- Pwyllgor Materion Cenedlaethol
- Gwasanaeth Carolau

	MEHEFIN 2018						GORFFENNAF 2018						AWST 2018					
Sul	-	3	10	17	24		-	1	8	15	22	29	-	5	12	19	26	
Llun	-	4	11	18	25		-	2	9	16	23	30	-	6	13	20	27	
Mawrth	-	5	12	19	26		-	3	10	17	24	31	-	7	14	21	28	
Merch	-	6	13	20	27		-	4	11	18	25	-	1	8	15	22	29	
Iau	-	7	14	21	28		-	5	12	19	26	-	2	9	16	23	30	
Gwen	1	8	15	22	29		-	6	13	20	27	-	3	10	17	24	31	
Sad	2	9	16	23	30		-	7	14	21	28	-	4	11	18	25	-	
	MEDI 2018						HYDREF 2018						TACHWEDD 2018					
Sul	-	2	9	16	23	30	-	7	14	21	28	-	4	11	18	25		
Llun	-	3	10	17	24	-	1	8	15	22	29	-	5	12	19	26		
Mawrth	-	4	11	18	25	-	2	9	16	23	30	-	6	13	20	27		
Merch	-	5	12	19	26	-	3	10	17	24	31	-	7	14	21	28		
Iau	-	6	13	20	27	-	4	11	18	25	-	1	8	15	22	29		
Gwen	-	7	14	21	28	-	5	12	19	26	-	2	9	16	23	30		
Sad	1	8	15	22	29	-	6	13	20	27	-	3	10	17	24	-		
	RHAGFYR 2018						IONAWR 2019						CHWEFROR 2019					
Sul	-	2	9	16	23	30	-	6	13	20	27	-	3	10	17	24		
Llun	-	3	10	17	24	31	-	7	14	21	28	-	4	11	18	25		
Mawrth	-	4	11	18	25	-	1	8	15	22	29	-	5	12	19	26		
Merch	-	5	12	19	26	-	2	9	16	23	30	-	6	13	20	27		
Iau	-	6	13	20	27	-	3	10	17	24	31	-	7	14	21	28		
Gwen	-	7	14	21	28	-	4	11	18	25	-	1	8	15	22	-		
Sad	1	8	15	22	29	-	5	12	19	26	-	2	9	16	23	-		
	MAWRTH 2019						EBRILL 2019						MAI 2019					
Sul	-	3	10	17	24	31	-	7	14	21	28	-	5	12	19	26		
Llun	-	4	11	18	25	-	1	8	15	22	29	-	6	13	20	27		
Mawrth	-	5	12	19	26	-	2	9	16	23	30	-	7	14	21	28		
Merch	-	6	13	20	27	-	3	10	17	24	-	1	8	15	22	29		
Iau	-	7	14	21	28	-	4	11	18	25	-	2	9	16	23	30		
Gwen	1	8	15	22	29	-	5	12	19	26	-	3	10	17	24	31		
Sad	2	9	16	23	30	-	6	13	20	27	-	4	11	18	25	-		

10 Mehefin 2019 - CCB



1.	Apologies for Absence	
2.	Declarations of Interest	
	Members of the Fire & Rescue Authority are reminded of their personal responsibility to declare both orally and in writing any personal and/or prejudicial interest in respect of matters contained in this agenda in accordance with the provisions of the Local Government Act 2000, the Fire & Rescue Authority's Standing Orders and the Members' Code of Conduct	
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10.	To Agree the Appointment of Representatives to other Groups and outside bodies for the Municipal Year 2018/19	21
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