

SOUTH WALES FIRE & RESCUE AUTHORITY

MINUTES OF THE FIRE & RESCUE AUTHORITY ANNUAL GENERAL MEETING HELD ON MONDAY 6 JUNE 2011 AT SOUTH WALES FIRE & RESCUE SERVICE HEADQUARTERS

1. PRESENT:

Councillor	Authority
S Bradwick	Rhondda Cynon Taff
J Daniel	Rhondda Cynon Taff
D T Davies	Caerphilly
A M Ernest	Vale of Glamorgan
K Hyde	Cardiff
C James	Bridgend
S J Jones	Rhondda Cynon Taff
L W Kelloway	Cardiff
C Mann	Caerphilly
R McKerlich	Cardiff
R Patel	Cardiff
G Price	Merthyr Tydfil
W J Routley	Newport
D Sage	Bridgend
V E Smith	Monmouthshire
G Stacey	Rhondda Cynon Taff
B Thomas	Blaenau Gwent
E T Williams	Vale of Glamorgan

APOLOGIES:

D Bolter	Caerphilly
R Greenland	Monmouthshire
D Hando	Newport
R Jones	Torfaen
J Singh	Cardiff

ABSENT:

P Seabourne	Torfaen
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OFFICERS PRESENT: CFO A Marles, DCFO H Jakeway, ACO S Chapman – Director of Corporate Services, ACO P Haynes – Director of People Services, C Powell – Head of Business Support, G Thomas – Head of Finance, M Watt – FBU Representative

The Chairman welcomed Members to the Annual General Meeting. He also extended a warm welcome to new Fire Authority Members, Councillors Thomas, and Singh.

The Chairman informed Members that Councillor Hando was currently in hospital, but was pleased to report he was progressing. On behalf of Members, the Chairman would send a letter of best wishes to Councillor Hando.

The Chairman was also pleased to see the return of Councillor Bradwick, following his very serious illness.

2. DECLARATIONS OF INTEREST

Each member declared a personal non-prejudicial interest in each agenda item which affected their Authority.

3. ELECTION OF CHAIRPERSON OF THE FIRE & RESCUE AUTHORITY FOR MUNICIPAL YEAR 2011/12

Nominations for Chairperson of the Fire Authority were requested. Councillor Ernest was nominated and seconded. There were no other nominations.

RESOLVED THAT

Councillor Ernest was duly elected Chairman of the Fire & Rescue Authority for the Municipal Year 2011/12.

4. ELECTION OF VICE CHAIRPERSON OF THE FIRE & RESCUE AUTHORITY FOR MUNICIPAL YEAR 2011/12

The Chairman called for nominations for Vice Chairperson. Councillor Hyde was nominated and seconded. There were no other nominations.

RESOLVED THAT

Councillor Hyde was duly elected Vice-Chairman of the Fire & Rescue Authority for the Municipal Year 2011/12.

The Chairman congratulated Members who were about to be nominated as incoming Mayors, and to those who had recently completed their year in office.

5. TO AGREE THE COMMITTEE MEMBERSHIP FOR THE MUNICIPAL YEAR 2011/12

The ACO Corporate Services called upon Members to determine membership of the Fire & Rescue Authority Committees.

RESOLVED THAT

Members unanimously agreed that the Finance Audit & Performance Management Committee should not be politically balanced but comprise of one member from each constituent local authority.

Members agreed the following membership of Committees for 2011/12:-

Finance Audit & Performance Management Committee

Cllr R J W Greenland	Monmouth
Cllr C Mann	Caerphilly
Cllr E T Williams	Vale of Glamorgan
Cllr B Thomas	Blaenau Gwent
Cllr G Price	Merthyr Tydfil
Cllr L W Kelloway	Cardiff
Cllr W Routley	Newport
Cllr S Jones	Rhondda Cynon Taff
Cllr R Jones	Torfaen
Cllr C James	Bridgend

HR & Equalities

Cllr R McKerlich	Cardiff	Conservative
Cllr V Smith	Monmouthshire	Conservative
Cllr E T Williams	Vale of Glamorgan	Conservative
Cllr G Price	Merthyr Tydfil	Independent
Cllr D Hando	Newport	Liberal Democrat

Cllr K Hyde	Cardiff	Liberal Democrat
Cllr J Daniel	Rhondda Cynon Taff	Plaid Cymru
Cllr J Singh	Cardiff	Plaid Cymru
Cllr R Greenland	Monmouthshire	Conservative
Cllr G Stacey	Rhondda Cynon Taff	Labour
Cllr S Jones	Rhondda Cynon Taff	Labour
Cllr P Seabourne	Torfaen	Labour
Cllr D T Davies	Caerphilly	Labour
Cllr S Bradwick	Rhondda Cynon Taff	Labour
Cllr C James	Bridgend	Labour

Standards Committee

Cllr V Smith	Monmouthshire
Cllr D Bolter	Caerphilly
Cllr D Sage	Bridgend

Mrs Rowen Griffin	Independent Member
Ms Helen Roberts	Independent Member
Mr Andrew Clemes	Independent Member
Mr Geoffrey Hughes	Independent Member

6. ELECTION OF CHAIRPERSON OF THE FINANCE, AUDIT & PERFORMANCE MANAGEMENT COMMITTEE

The Chairman called for nominations for Chairperson of the Finance, Audit & Performance Management Committee from among its Members. Councillor Greenland was nominated and seconded. There were no other nominations.

RESOLVED THAT

Councillor Greenland was duly elected as Chairperson of the Finance, Audit & Performance Management Committee.

7. ELECTION OF VICE CHAIRPERSON OF THE FINANCE, AUDIT & PERFORMANCE MANAGEMENT COMMITTEE

The Chairman called for nominations for Vice Chairperson of the Finance, Audit & Performance Management Committee from among its Members. Councillor Mann was nominated and seconded. There were no other nominations.

RESOLVED THAT

Councillor Mann was duly elected as Vice Chairperson of the Finance, Audit & Performance Management Committee.

8. ELECTION OF CHAIRPERSON OF HR & EQUALITIES COMMITTEE

The Chairman called for nominations for Chairperson of the HR & Equalities Committee from among the Members of that Committee. A nomination in favour of Councillor McKerlich was made and seconded and another nomination in favour of Councillor Davies was made and seconded. The nominations were each voted upon.

RESOLVED THAT

Councillor McKerlich was duly elected as Chairperson of the HR & Equalities Committee.

9. ELECTION OF VICE CHAIRPERSON OF HR & EQUALITIES COMMITTEE

The Chairman called for nominations for Vice Chairperson of the HR & Equalities Committee from among its Members. Councillor Daniel was nominated and seconded. There were no other nominations.

RESOLVED THAT

Councillor Daniel was duly elected as Vice Chairperson of the HR & Equalities Committee.

10. TO AGREE THE APPOINTMENT OF REPRESENTATIVES TO OTHER GROUPS AND OUTSIDE BODIES

The ACO Corporate Services provided Members with a report detailing the nominations required to represent the Fire & Rescue Authority at Working Groups and on outside bodies.

RESOLVED THAT

Members agreed the following representations:-

Representative to WLGA

Chairperson – Councillor Ernest

Members requested ACO Corporate Services to enquire if two representatives are required to attend the WLGA, one attending the co-ordinating committee.

Representative on LGA Fire Committee

Chairperson – Councillor Ernest

Representative to Fire Brake Wales

Vice Chairperson – Councillor Hyde

Representatives on Standing Orders Working Group

Cllr L W Kelloway	Cardiff
Cllr R McKerlich	Cardiff
Cllr V Smith	Monmouthshire

Representatives on Asset Management Working Group

Cllr V Smith	Monmouthshire
Cllr L W Kelloway	Cardiff
Cllr D T Davies	Caerphilly
Cllr C James	Bridgend
Cllr J Daniel	Rhondda Cynon Taff
Cllr S Jones	Rhondda Cynon Taff
Cllr C Mann	Caerphilly
Cllr B Thomas	Blaenau Gwent
Cllr D Sage	Bridgend

Representatives on Working Group Finance

Cllr R J W Greenland	Monmouthshire
Cllr C James	Bridgend
Cllr L W Kelloway	Cardiff
Cllr G Price	Merthyr
Cllr D T Davies	Caerphilly
Cllr W J Routley	Newport

Representatives on Innovations & Awards Panel

Cllr V Smith	Monmouthshire
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Community Safety Partnership Representatives

Cllr B Thomas	Blaenau Gwent
Cllr D Sage	Bridgend

Cllr C Mann	Caerphilly
Cllr K Hyde	Cardiff
Cllr E Williams	Vale of Glamorgan
Cllr G Price	Merthyr Tydfil
Cllr V Smith	Monmouthshire
Cllr W J Routley	Newport
Cllr S Bradwick	Rhondda Cynon Taff
Cllr R Jones	Torfaen

Following a request by Members, ACO Corporate Services agreed to set up a Community Safety Partnership Workshop, with appropriate Officers in attendance.

The Chairman wished to highlight to Members that regular attendance at meetings was essential.

The Chairman also reminded the Members of the Finance, Audit & Performance Management Committee, and the Chairman and Vice-Chairman of the Fire Authority, to attend Headquarters at 1000 hrs on Tuesday, 14 April, to carry out ACFO interviews.

11. TO RECEIVE COPIES OF STANDING ORDERS (GENERAL PROCEDURAL AND CONTRACT) FINANCIAL REGULATIONS, SCHEME OF DELEGATED POWERS AND TERMS OF REFERENCE

The ACO Corporate Services provided Members with a disc copy of the Fire & Rescue Authority's relevant constitutional documents in accordance with General Standing Order 20.7.

RESOLVED THAT

11.1 Members agreed to receive the Standing Orders (General, Procedural & Contract), Financial Regulations, Scheme of Delegations and Terms of Reference of the Fire & Rescue Authority detailed on the disc provided to Members with the report.

11.2 Following Members concerns of the availability of IT services, the ACO Corporate Services confirmed copies would be uploaded on the Fire Authority website. Hard copies would also be available at Members request.

12. TO AGREE THE CYCLE OF MEETINGS FOR THE MUNICIPAL YEAR 2011/12

The ACO Corporate Services provided Members with details of the proposed cycle of Committee and Working Group meetings for the Municipal Year 2011/12.

The ACO Corporate Services highlighted one amendment to Members:- the February 2012 Fire Authority meeting would take place on 6 February, not 27 February.

RESOLVED THAT

- 12.1 Members approved the cycle of Committee and Working Group meetings for the Municipal Year 2011/12.
- 12.2 Following a request by Members, the ACO Corporate Services agreed to investigate changing the 30 April and 3 May 2012 meetings, due to the closeness of elections, and report back to Members.
- 12.3 For Members attention, the Chairman highlighted the date of next year's Annual General Meeting as 11 June 2012.
- 12.4 Members also requested speakers with microphones to be available at future meetings. The ACO Corporate Services confirmed the Head of Business Support was in the process of sourcing suitable equipment.